



REGIONAL DISTRICT OF CENTRAL KOOTENAY

RIONDEL COMMISSION OF MANAGEMENT OPEN MEETING MINUTES

6:00 PM

December 6, 2022

IN-PERSON MEETING LOCATION FOR HYBRID MEETING MODEL

The following location has been determined to hold the in-person meetings for Riondel Commission of Management:

Location Name: Riondel Community Centre, Commission Office, Room #6

Location Address: 1511 Eastman Ave., Riondel BC

The facility listed above will be able to accommodate the remote requirements for the meeting.

Meeting Link:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=med1bf35e6d404e1164dd782af45e7346>

Toll Free number: 1-844-426-4405

Meeting Number (access code): 2461 031 5454

COMMISSION/COMMITTEE MEMBERS

Commissioner Panio	Riondel	In-person
Commissioner Anderson	Riondel	In-person
Commissioner Wilkinson	Riondel	In-person
Commissioner Wallace	Riondel	In-person
Commissioner Donald	Riondel	In-person
Commissioner Jackman	Director – Electoral Area A	In-person

MEMBERS ABSENT

STAFF

Lindsay MacPhee Administrative Assistant - Meeting Coordinator

6 out of 6 voting Commission members were present – quorum was met.

1. CALL TO ORDER

Chair Panio called the meeting to order at 6:01 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the December 6, 2022 Riondel Commission of Management meeting, be adopted with the inclusion of item 8.2 Skating Rink.

Carried

4. RECEIPT OF MINUTES

The November 1, 2022 Riondel Commission of Management minutes, have been received.

5. DELEGATE

No delegate.

6. PUBLIC TIME

No public comment.

7. OLD BUSINESS

7.1 Search for New Commissioners

Chair Panio provided the commission with a verbal update regarding the search for new Commissioners, including that no volunteers have stepped forward to fill the vacant Commissioner positions. A small table will be set up for the Craft Fair in the Seniors Room on December 10, 2022 to draw attention to the need for Commissioners.

7.2 Riondel Community Centre Roof Tender

Chair Panio provided the Commission with a verbal update regarding the Riondel Community Centre roof tender, including that companies usually wait until just before the deadline to submit their bids, therefore number of bids will remain unknown until after the 4:00 pm deadline on Wednesday, December 7, 2022.

7.3 East Shore Shed Update

Chair Panio provided the Commission with a verbal update regarding the activities of the East Shore Shed group, including that the group grant application for heating equipment has been approved, with which they will acquire propane heaters to heat the space.

7.4 Riondel Community Centre Electrical Work

Chair Panio provided the Commission with a verbal update regarding the electrical work at the Riondel Community Centre, including that Turlock Electrical Contracting Ltd. installed necessary components underneath the auditorium to remove the confined workspace designation from the space. All that remains is the installation of two fans. An electrical outlet was installed on the exterior of the building, just outside the Commission office, to facilitate set up of Christmas lights and other possible activities.

7.5 Circle of Friends Plumbing Work and Rental

Chair Panio provided the Commission with a verbal update regarding the rental of, and plumbing work being done in, the Circle of Friends Building, including that Don Horvath has installed some of the necessary plumbing modifications to partition the building's water system. The party interested in renting part of the building has now backed out of the rental process. Once the plumbing is finished the building will be winterized and closed for the winter season.

7.6 Electronic Notice Board

Chair Panio provided the Commission with a verbal update regarding the electronic notice board, including that our Maintenance Assistant has not had time to work on the sign.

7.7 Waste Management

Chair Panio provided the Commission with a verbal update regarding waste, including that there have been no issues with the Tip-it bins pick-up lately, or with recycling. The attendant has asked to move the Monday start time back due to no attendance. Chair Panio will consult the recycling attendant regarding appropriate time changes. Commissioner Anderson suggested that the schedule be the same for both service days. A schedule of 8:30 to 11:00 am was suggested for both Monday and Thursday.

8. NEW BUSINESS

8.1 Vandalism & Surveillance

Chair Panio provided the Commission with a verbal report regarding vandalism and surveillance options, including that vandalism incidents from 2021 through 2022 and their associated costs have been tallied, accumulating to \$2,700, not including maintenance labor costs. DHC Communications will send a quote for installation of door alarms and a couple cameras. Director Jackman suggested purchasing a couple of wireless surveillance cameras that can be linked to cell phones. Chair Panio will look into this further.

8.2 Skating Rink

Chair Panio provided the Commission with a verbal report regarding an issue with the lights at the skating rink, including that they are not working properly, Commissioner Wallace will ask Wade Wensink to take a look at the lights to identify the issue. 'Use at Your Own Risk' signs should be put up at the rink considering it is not in optimal condition. Commissioner Wilkinson will contact Cary Gaynor, Regional Parks Manager, to see if that department has any signs available.

9. CORRESPONDENCE

No correspondence.

10. AREA A DIRECTOR'S REPORT

Director Jackman provided the Commission with a verbal report, including that in response to a recent question regarding water licensing the most sustainable strategy is to primarily draw from Indian Creek because it has historically shown resistance to drought and low levels, as opposed to Hendryx Creek. The best long-term plan would be to increase reservoir capacity. In emergency situations, we would be able to access water from Hendryx if needed. Some of the orientation

content for onboarding new directors may be a useful education tool for interested Commissioners. Director Jackman will ask if this information can be made public.

11. FINANCIAL REPORTS

The Revenue and Expense Report for November 2022 has been received.

12. PUBLIC TIME

No public comment.

13. NEXT MEETING

The following Riondel Commission of Management meeting schedule will be as follows:

January 3, 2023	July 4, 2023
February 7, 2023	August 1, 2023
March 7, 2023	September 5, 2023
April 4, 2023	October 3, 2023
May 2, 2023	November 7, 2023
June 6, 2023	December 5, 2023

Meetings will start at 7:00 pm.

14. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Riondel Commission of Management meeting be adjourned at 6:51 pm.

Carried

Digitally approved via email

Gerald Panio, Chair

RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

- 1. Nil*

THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.

Future Riondel Commission of Management Meetings

- 1. Riondel Community Centre Roof Tender*
2. Search for New Commissioners

Lindsay MacPhee

From: Panio Gerald <gpanio@bluebell.ca>
Sent: Tuesday, December 13, 2022 11:22 AM
To: Lindsay MacPhee
Subject: Re: Minutes to review again

CAUTION

This email originated from outside the organization. Please proceed only if you trust the sender.

The minutes look good to me. Please go ahead and submit them.

Gerald

On Tue, Dec 13, 2022 at 11:01 AM Lindsay MacPhee <LMacPhee@rdck.bc.ca> wrote:

I had to do some editing for conciseness, you will probably want to have a look at this again.



Lindsay MacPhee | Administrative Assistant - Riondel Commission of Management

Regional District of Central Kootenay

Phone: 250.225.3262

Follow us on [Facebook](#)

rdck.ca