



REGIONAL DISTRICT OF CENTRAL KOOTENAY

RIONDEL COMMISSION OF MANAGEMENT OPEN MEETING AGENDA

7:00 PM

October 4, 2022

IN-PERSON MEETING LOCATION FOR HYBRID MEETING MODEL

The following location has been determined to hold the in-person meetings for Riondel Commission of Management:

Location Name: Riondel Community Centre, Commission Office, Room #6

Location Address: 1511 Eastman Ave., Riondel BC

The facility listed above will be able to accommodate the remote requirements for the meeting.

Meeting Link:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=med1bf35e6d404e1164dd782af45e7346>

Toll Free number: 1-844-426-4405

Meeting Number (access code): 2461 031 5454

COMMISSION/COMMITTEE MEMBERS

Commissioner Panio	Riondel	In-person/Remote
Commissioner Anderson	Riondel	In-person/Remote
Commissioner Wilkinson	Riondel	In-person/Remote
Commissioner Wallace	Riondel	In-person/Remote
Commissioner Donald	Riondel	In-person/Remote
Commissioner Jackman	Director – Electoral Area A	In-person/Remote

MEMBERS ABSENT

STAFF

Lindsay MacPhee Administrative Assistant - Meeting Coordinator

____ out of ____ voting Commission/Committee members were present – quorum was met.

1. CALL TO ORDER

Chair Panio called the meeting to order at [Time] p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the October 4, 2022 Riondel Commission of Management meeting, be adopted as circulated.

Carried

4. RECEIPT OF MINUTES

The September 6, 2022 Riondel Commission of Management minutes, have been received.

5. DELEGATE

No delegate.

6. PUBLIC TIME

The Chair will call for questions from the public at _____ p.m.

7. OLD BUSINESS

7.1 Age Friendly Committee Trail Maintenance Funds

Chair Panio will provide the Commission with a verbal update regarding the allocation of the remaining funds for the Heritage Trail.

7.2 Pickle Ball Update

Chair Panio will provide the Commission with a verbal update regarding local efforts to secure funding for the revitalization of the outdoor courts.

7.3 East Shore Shed Update

Chair Panio will provide the Commission with a verbal update regarding the activities of the East Shore Shed group.

7.4 Riondel Community Centre Roof

Chair Panio will provide the Commission with a verbal update regarding the progress on the Riondel Community Centre Roofing plans.

7.5 Community Centre Electrical Upgrades

Chair Panio will provide the Commission with a verbal update regarding installation of an outdoor outlet and reviewing wiring in the basement of the Riondel Community Centre.

7.6 Derelict Vehicles

Chair Panio will provide the Commission with a verbal update regarding derelict vehicles in the community of Riondel.

7.7 Teck Legacy Grant

Chair Panio will provide the Commission with a verbal update regarding accessing the Teck Legacy grant for funds for an automated underground sprinkler system for the ball field.

7.8 Backstop Replacement

Chair Panio will provide the Commission with a verbal update regarding plans to replace the backstop at the baseball field.

7.9 Search for New Commissioners

Chair Panio will provide the Commission with a verbal update regarding the search for new commissioners.

7.10 Hot Water Tank Replacement

Chair Panio will provide the Commission with a verbal update regarding the replacement of the hot water tank in the Riondel Community Centre.

7.11 Basement Window Repairs and Upgrades

Chair Panio will provide the Commission with a verbal update regarding repairs and upgrades to basement windows in the Riondel Community Centre.

7.12 Riondel Facebook Page

Chair Panio will provide the Commission with a verbal update regarding raising awareness of the Riondel Facebook Page.

7.13 Drainage Concerns

Chair Panio will provide the Commission with a verbal update regarding concerns about drainage activities in the community of Riondel.

7.14 Water Advisory Committee Update

Chair Panio will provide the Commission with a verbal update regarding the bylaw regulating the establishment of local Water Advisory Committees.

8. NEW BUSINESS

8.1 Cell Phone Booster

Chair Panio will provide the Commission with a verbal report regarding access to a cell phone signal booster and whether or not it may be useful in the Riondel Community Centre.

8.2 BC Elections

Chair Panio will provide the Commission with a verbal report regarding the upcoming municipal elections.

8.3 Electrical Mapping

Chair Panio will provide the Commission with a verbal report regarding mapping out the electrical system in the Riondel Community Centre.

9. CORRESPONDENCE

The email dated Monday, September 12, 2022, from Shirleen Smith, regarding misuse of the garbage shed, has been received.

10. AREA A DIRECTOR’S REPORT

Director Jackman will provide the Commission with a verbal report.

11. FINANCIAL REPORTS

The Revenue and Expense Report for September 2022, has been received.

12. PUBLIC TIME

The Chair will call for questions from the public at _____ p.m.

13. NEXT MEETING

The next Riondel Commission of Management meeting is scheduled for November 1, 2022 at 7:00 pm.

14. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Riondel Commission of Management meeting be adjourned at [Time].

Carried



REGIONAL DISTRICT OF CENTRAL KOOTENAY

RIONDEL COMMISSION OF MANAGEMENT OPEN MEETING MINUTES

7:00 PM

September 6, 2022

IN-PERSON MEETING LOCATION FOR HYBRID MEETING MODEL

The following location has been determined to hold the in-person meetings for the [Name of Commission/Committee]:

Location Name: Riondel Community Centre, Commission Office, Room #6

Location Address: 1511 Eastman Ave., Riondel BC

The facility listed above will be able to accommodate the remote requirements for the meeting.

Meeting Link:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=med1bf35e6d404e1164dd782af45e7346>

Toll Free number: 1-844-426-4405

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COMMISSION/COMMITTEE MEMBERS

Commissioner Panio	Riondel	In-person
Commissioner Anderson	Riondel	In-person
Commissioner Wilkinson	Riondel	In-person
Commissioner Wallace	Riondel	In-person
Commissioner Donald	Riondel	In-person
Commissioner Jackman	Director – Electoral Area A	In-person

MEMBERS ABSENT

STAFF

Lindsay MacPhee Administrative Assistant - Meeting Coordinator

6 out of 6 voting Commission members were present – quorum was met.

1. CALL TO ORDER

Chair Panio called the meeting to order at 7:01 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the September 6, 2022 Riondel Commission of Management meeting, be adopted with inclusion of items 7.11. Backstop Replacement, 7.12 Hot Water Tank and 8.3 Drainage.

Carried

4. RECEIPT OF MINUTES

The August 2, 2022 Riondel Commission of Management minutes, have been received.

5. DELEGATE

Shelby Sanford, Secretary at Crawford Bay Elementary, provided the Commission with a verbal report in regards to looking for a small space that includes a washroom and water access from which to run her esthetician business. Shelby has walked through the Circle of Friends building and while that space would be suitable, the cost of heating the house to maintain water service is higher than desired. She will explore some other options, but may pursue the Circle of Friends possibility.

6. PUBLIC TIME

- Wendy Miller from the Age Friendly Committee provided a comment on the completed Heritage Trail project, including that a grand opening was held during Riondel Days with positive feedback from the community and visitors to Riondel. The group extends their thanks and appreciation to the Commission for their support during the project. East Shore Trail and Biking Association will continue maintaining the trail. The Age Friendly Committee has decided to disband and will look into transferring remaining funds for the trail to the East Shore Trail and Biking Association (ESTBA) for future maintenance or unexpected repairs.
- A property owner addressed concerns regarding water system capacities since Hendrix Creek has been disconnected from the system and there is an increasing fire risk with extended hot and dry periods. Director Jackman will consult with staff on the maximum capacity of the water system with the bypass and what the lowest flow in Indian Creek has been measured at.
- A property owner addressed concerns over the burned-out boat from the recent fire at the marina not having been dealt with. The Commission provided a verbal update including that the boat owner is waiting for the insurance company to rule on the claim before it gets taken away.
- Cherry MacLagan, pickle ball organizer, provided the Commission with a verbal update, including that local interest in summer pickle ball has led to her pursuit of grant funds to revitalize the old tennis courts in Riondel to create two outdoor pickle ball courts.

7. OLD BUSINESS

7.1 Media Promotion of Riondel Commission Meetings

Chair Panio provided the Commission with a verbal update regarding increasing public awareness of Riondel Commission meetings, including that the Commission has developed a

list of communication channels to distribute public notices and will use this strategy to inform the public that they are invited to attend in-person Commission meetings once again.

7.2 Emergency Preparedness Update

Commissioner Wilkinson provided the Commission with a verbal update regarding emergency preparedness plans, including that the Ministry of Transportation and Infrastructure (MOTI) has stated the Kootenay Lake ferry service will not go off course during an emergency situation, and that in response to a threat to the Riondel Road MOTI staff have advised that evacuation orders will be issued sooner to allow time for evacuation by road. The Neighborhood Emergency Preparedness Program will do a spring mass mailing campaign to identify residents in need of assistance. Director Jackman will contact staff to learn more about the MOTI decision.

7.3 Fitness Space Proposal

Commissioner Wilkinson provided the Commission with a verbal update regarding approaching the Regional District of Central Kootenay (RDCK) about managing the proposed fitness space for the Riondel Community Centre, including that no progress has been made with staff and the Creston & District Recreation Complex is offering their old equipment to the community.

STAFF DIRECTION: Request staff to consider programming for the Riondel Community Centre to help with accessing insurance and staffing to open a fitness space in the Riondel Community Centre.

7.4 East Shore Shed Update

Chair Panio provided the Commission with a verbal update regarding the East Shore Shed group, including that the group is working on their lounge area, the safety committee is getting protocols in order, and there is a \$50 membership fee to join. The group has purchased heavy duty grills for the basement windows and Jed Bowen has refinished the window frames on the basement for the group to install the grills, securing the space. Maintenance Assistant, Evan Salmon, will work on replacing some broken interior windows.

7.5 Riondel Community Centre Roof Update

Chair Panio provided the Commission with a verbal update regarding progress on the Riondel Community Centre Roofing plans, including that a recent meeting with Nelson Rocha, Joe Chirico, and Director Jackman has concluded in a definitive plan: to properly finish the roof up to the art room and library, and improving drainage. The roofing company will be asked to deal with the rest of the roof but not to the same standard as the main portion of the renovation. The tender proposal has yet to be received from the architect.

7.6 Derelict Vehicle Update

Chair Panio provided the Commission with a verbal update regarding the removal of derelict vehicles from the community of Riondel, including that individual initiatives have resulted in the removal of a few vehicles, MOTI has removed some due to traffic hazard, and Commissioner Wallace will contact at least one derelict vehicle owner to encourage action.

7.7 Teck Legacy Grant

Chair Panio led a discussion on applying for the Teck Legacy Grant, including that a grant is available for this area and options for pursuing these funds include refinishing the outdoor

courts, refinishing the roof on the recreation centre, an irrigation system for the ball field, new playground equipment, and upgrades to the community campground washrooms.

7.8 Repair of Tennis Court

Chair Panio provided the Commission with a verbal update regarding the work accomplished at last month's tennis court work bee and what is needed moving forward, including that the boards have been mostly repaired and pressure washed. Maintenance Assistant, Evan Salmon, will do the remaining work.

7.9 Vandalism Costs

Chair Panio provided the Commission with a verbal update regarding the accumulated costs from some of the recent vandalism incidents, including that total costs for damages have reached \$593.95. Labor is not included in these costs, nor is this list inclusive of all vandalism incidents in the community, as some have not been repaired.

7.10 Search for New Commissioners

Chair Panio provided the Commission with a verbal report regarding vacant Commissioner positions, including that there are two spots open and our communications strategy will be used to distribute a public notice to the community encouraging applications.

7.11 Backstop Replacement

Chair Panio provided the Commission with a verbal update regarding the proposed backstop replacement at the ball field, including that staff have given the go-ahead to repair the backstop on the ballfield and that a certified welder is needed to complete the work.

7.12 Hot Water Tank

Chair Panio provided the Commission with a verbal update regarding the replacement of the hot water tank, including that the funds have been approved by staff and Don Horvath was contacted about starting the work.

8. NEW BUSINESS

8.1 Old Recreation Centre

Chair Panio provided the Commission with a verbal report regarding the old Riondel Recreation Centre building, including that it could be possible to approach Teck for financial assistance for community projects that include options discussed in item 7.7 Teck Legacy Grant, which included repairing the roof of the building. Another option presented was to request funds for the demolition of the building and additional funds for the renovation of the Riondel Community Centre building in an effort to consolidate community resources.

8.2 Riondel Facebook Page

Chair Panio provided the Commission with a verbal report regarding a new Facebook page for the community of Riondel, including that a thank you goes out to Maintenance Assistant, Evan Salmon, for setting that up and that content can be posted by members of the community that use the platform.

8.3 Drainage

Commissioner Wallace provided the Commission with a verbal report regarding an ad hoc drainage setup that is a potential cause for concern on the corner of Ainsworth Ave. and Hedley St. including that Yellowhead Road and Brick was contacted and did not express interest in the matter. Director Jackman will notify Jason McDiarmid, Utility Services Manager, of the activities on the property.

9. CORRESPONDENCE

No correspondence.

10. AREA A DIRECTOR'S REPORT

Director Jackman provided the Commission with a verbal report, including that upcoming meetings with provincial departments will discuss various topics and this is a good time for residents to advise Director Jackman of their concerns so that he can bring them to the Province. The bylaw for the establishment of the Water Advisory Committees will be voted upon tomorrow and the Commission agreed that the Riondel Water Advisory Committee can be a group of interested volunteers separate from the Riondel Commission of Management.

11. FINANCIAL REPORTS

The Revenue and Expense report for Riondel Service Area S209 for August 2022, have been received.

12. PUBLIC TIME

No public comment.

Commissioner Wilkinson addressed the Commission regarding a request for a spill kit from the community's volunteer Fire Services after the boat fire at the marina, including that the Fire Services did not have one. Jon Jackson, Emergency Program Coordinator, has talked with the grant liaison at Columbia Basin Trust to approve a re-allocation of funds previously approved for Riondel's emergency preparedness plans to acquiring a spill kit for the community.

13. NEXT MEETING

The next Riondel Commission of Management meeting is scheduled for October 4, 2022 at 7:00 pm.

14. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Riondel Commission of Management meeting be adjourned at 9:18 pm.

Carried

Digitally Approved via Email.

Gerald Panio, Chair

**Riondel Commission of Management**
Electoral Area A**REVENUE & EXPENSE REPORT****Expenses – September 2022**

DATE RECEIVED	DATE ON BILL	EXPENSE	CODE	PURPOSE	AMOUNT
2022.09.13	2022.08.01	James Linn	55010-OPR251-106	Pruning orchard trees	\$340.00
2022.09.13	2022.09.06	Crawford Bay Store	55050-OPR251	Gas	\$55.44
2022.09.13	2022.09.08	Gray Creek Store	55010-OPR467	Materials for the refinishing of park benches	\$81.19
2022.09.13	2022.09.12	Gray Creek Store	55010-OPR467	Refinishing supplies	\$71.95
			55050-OPR251	Fuse	\$4.50
2022.09.13	2022.09.02	Gray Creek Store	55010-OPR467	Refinishing supplies	\$11.90
			51050-OPR251	First aid supplies	\$12.50
2022.09.27	2022.09.21	Crawford Bay Store	55050-OPR251	Gas	\$46.19
2022.09.27	2022.09.21	Gray Creek Store	55010-OPR467	Cover coat for benches	\$74.35
			51050-OPR467	Gloves	\$19.90
			55010-OPR251	Maintenance supplies	\$20.95
2022.09.27	2022.09.23	Inland Allcare	55020-OPR467-100	Garbage bags for park	\$24.98
			55020-OPR251	Garbage bags	\$24.98
			51050-OPR467	Gloves	\$12.91
			51050-OPR251	Gloves	\$12.92

Expenses – August 2022

DATE RECEIVED	DATE ON BILL	EXPENSE	CODE	PURPOSE	AMOUNT
2022.09.13	2022.08.11	Cowan Office Supplies	53020-OPR251	Desk Calendar	\$9.53

Revenues

DATE RECEIVED	DATE ON CHEQUE	CODE	DESCRIPTION	AMOUNT
2022.09.06	CASH	42045-OPR251-100	Table Rental	\$20.00
2022.09.20	CASH	42035-OPR409-101	Refuse Sticker Sales	\$60.00