



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**Riondel Commission of Management
OPEN MEETING MINUTES**

**7:00 pm
August 2, 2022**

IN-PERSON MEETING LOCATION FOR HYBRID MEETING MODEL

The following location has been determined to hold the in-person meetings for the Riondel Commission of Management:

**Location Name: Room #6, Riondel Community Centre
Location Address: 1511 Eastman Ave., Riondel BC**

The facility listed above will be able to accommodate the remote requirements for the meeting.

Meeting Link:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m34c6f0b1b8807414c2f6c3d8067b397c>

Toll Free Number: 1-844-426-4405

Meeting Access Code: 2461 031 5454

COMMISSION MEMBERS

| | |
|------------------------|---------------------------------------|
| Commissioner Panio | Riondel – Recording Secretary |
| Commissioner Wallace | Riondel |
| Commissioner Anderson | Riondel |
| Commissioner Wilkinson | Riondel (left meeting after item 7.2) |
| Commissioner Donald | Riondel |
| Commissioner Jackman | Director – Electoral Area A |

MEMBERS ABSENT

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| Commissioner Cursons | Riondel |
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STAFF

| | |
|-----------------|---------------------------------------------------------|
| Lindsay MacPhee | Administrative Assistant – Meeting Coordinator (absent) |
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1. CALL TO ORDER

Chair Panio will call the meeting to order at 7:10 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous Peoples within whose traditional lands we are meeting today

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the August 2, 2022 Riondel Commission of Management meeting, be adopted as circulated, with the addition of:

- 7.10 Teck Legacy Fund
- 8.8 Commissioner Resignation
- 8.9 Community Centre Vandalism
- 8.10 Watering Restrictions

Carried

4. RECEIPT OF MINUTES

The July 5, 2022 Riondel Commission of Management minutes, have been received with the correction that Yellowhead Road and Brick (YRB) be identified as Yellowhead Road and Bridge.

5. DELEGATE

No Delegate.

6. PUBLIC TIME

No Public. Chair Panio suggested that the Commission attempt to encourage public attendance by increasing community awareness of regular Commission meeting, using all available media. With two years of COVID online sessions, we need to remind residents that we're back to holding in-person meetings (with remote attendance still an option).

7. OLD BUSINESS

7.1 Emergency Preparedness Update

Commissioner Wilkinson provided the Commission with a verbal update regarding emergency preparedness plans for the community of Riondel, including that he is looking for cable and used tires to modify the Galena Bay docking for ferry approach, and will talk to Moss [Chiasson] from Teck about filling in ditch to allow for easier access. The July Emergency Preparedness Meeting in the Riondel Community Centre auditorium had low attendance, but there was a good discussion and groundwork was laid for a future meeting, likely within the next two weeks. Commissioner Wilkinson also set up an Emergency Preparedness table at the Riondel Days Standstill Parade and handed out literature.

7.2 Update on Fitness Space Proposal

Commissioner Wilkinson provided the Commission with a verbal update regarding the proposed fitness space for the Riondel Community Centre, including that he would like to put forward a motion to have the RDCK manage a fitness space in the Riondel Community Centre. RDCK staff would coordinate volunteer supervisors, inspect equipment, and provide insurance coverage. There would be user fee of approximately \$50 per year to partially offset costs.

The budgetary impact on the Commission should be minimal. The location of the fitness centre within the Community Centre needs to be decided.

Moved and seconded,

Ande Resolved:

To approach the RDCK about managing a fitness centre in the Riondel Community Centre.

Carried.

7.3 East Shore Shed Update

Chair Panio provided the Commission with a verbal update regarding the East Shore Shed activities, including that the next steps include doing painting and floor covering and bathroom work in the lounge area, establishing safety protocols through a Health & Safety Committee, and inventorying equipment to possibly establish a Tool Library.

7.4 Riondel Community Centre Roof Update

Chair Panio provided the Commission with a verbal update regarding renovations of the Riondel Community Centre roof, including that he has not heard from the architect Nelson Rocha since his return from holidays in late July and will contact him to see how close we are to seeking tenders for the roof work. The RDCK board could approve funding if costing is established before the August 18th meeting. Commissioner Panio explained that it is important that the change in scope of work, to include the remaining portion of the south end roof, be included in the architect's plans.

7.5 Camera Surveillance Update

Chair Panio provided the Commission with a verbal update regarding plans to install surveillance equipment, including that he has not received a cost estimate from General Manager Joe Chirico in regards to including the Community Centre in the same surveillance system as that used in other RDCK buildings. We currently have two game cameras in the Community Centre. Commissioner Anderson suggested that full coverage of all Riondel RDCK properties might be prohibitive, and that community awareness of vandalism may be the best deterrent.

7.6 Update on Arbor

Chair Panio provided the Commission with a verbal update regarding the refinishing of the arbor outside the Riondel Community Centre, including that Jed Bowen has completed the re-staining of the arbor, and that at some time later this year some work will be done to shore up the supporting columns, which have eroded at the bases. The arbor has recently been used for a musical practice by the Many Bays Band and for a youth outdoor film night.

7.7 Report on Playground Clean-up

Chair Panio provided the Commission with a verbal update on the volunteer playground clean-up effort, including that four volunteers came out to weed the playground, and that the work has been completed. The Commission is still looking for volunteers to help with maintenance, from among families whose children use the playground.

7.8 Update on Riondel Road North

Chair Panio provided the Commission with a verbal update on communications with Jack Lesnik regarding Riondel Road North, including that no line painting is scheduled for this year, but is scheduled for 2023.

7.9 Derelict Vehicle Update

Chair Panio provided the Commission with a verbal update on the removal of derelict vehicles, including that two vehicles were ticketed for removal by the Ministry of Transport due to road safety issues. Commissioner Anderson added that several other vehicles have also recently been removed through private initiatives. Commissioner Wallace reported that he has not yet looked into two abandoned vehicles at the end of Hearst Avenue.

7.10 Teck Legacy Grant

Chair Panio provided the Commission with a verbal update on possible application for the Teck Legacy Grant, including that the Commission will need someone new to follow up on this grant. Chair Panio recommended tabling this item until the next regular Commission meeting, when further information may be available.

8. NEW BUSINESS

8.1 Getting the Message out Protocol

Chair Panio provided the Commission with a verbal report regarding a public communications strategy to increase reach, including that Lindsay has prepared a short form which will allow us to identify and track the best available means for getting Commission messages out to the Riondel community. The form identifies the message medium, the person responsible for using that medium, and whether or not action was taken. It is hoped that this form will help Commissioners and Commission staff relay important messages to the public as effectively as possible.

8.2 Outdoor Movie Theatre for Summer Season

Chair Panio provided the Commission with a verbal report regarding a proposed outdoor movie theatre, including that about 50 people attended the outdoor movie in the park, put on by Bob and Wendy Miller as part of Riondel Days, and that the organizers were pleased with the turnout.

8.3 Repair of Tennis Court

Chair Panio provided the Commission with a verbal report regarding plans to improve the outdoor tennis court, including that a volunteer work bee will be held on Wednesday, August 3, at 8 a.m. to take care of safety issues in the tennis court (fencing, sideboards, playing surface, etc.). The work will be coordinated by Commissioner Anderson, with assistance from our Maintenance Person. The Commission has had requests to allow for one or two outdoor pickleball courts in the tennis court space.

8.4 Municipal Insurance Association Option

Chair Panio provided the Commission with a verbal report regarding a potential insurance option for community events and activities, including that he had had a conversation with a baseball organizer in Salmo who said that she had used the RDCK's agreement with the Municipal Insurance Association (MIA) of B.C. to get very reasonably priced coverage for a recent tournament. Director Jackman explained that MIA was subscribed to by all regional districts, but coverage was only extended to events managed or coordinated by the regional districts. The Commission will explore the MIA option further with one of the local Riondel organizers of softball tournaments, and with the organizers of future Riondel Days events.

Commissioner Panio reported that the Riondel Seniors Association had obtained independent coverage for this year's Riondel Days activities, at a cost of approximately \$250.

8.5 Riondel Days Review

Chair Panio provided the Commission with a verbal report regarding the activities and events of Riondel Days, including that the weekend was very successful and included a Standstill Parade, a children's bike parade, a cake-walk, a pool tournament, the public debut of the Community Centre Virtual Reality space, a massive two-day library booksale, and the grand opening ceremony of the Riondel Heritage Trail.

8.6 Media Lab Update

Chair Panio provided the Commission with a verbal report regarding the progress on opening the media lab up to the public, including that volunteers Evan Salmon and Kevin O'Rourke opened the two Virtual Reality (VR) spaces to the public for two hours on the Riondel Days weekend, with an excellent turnout. Volunteers will be needed to make it possible to open the VR experience, and the Media Lab, to the community on a regular basis.

8.7 Lock Changes at Circle of Friends

Chair Panio provided the Commission with a verbal report regarding the lock changes on the Circle of Friends Building, including that two of the locks had been changed, and the final deadbolt was being rekeyed. It is important to assure that multiple keys for all locks are available at the office, and that the index of keys updated regularly by staff.

8.8 Commissioner Resignation

Chair Panio reported that Commissioner Cursons submitted his resignation via email, effective as of July 28, 2022. This leaves two Commissioner positions open, and current Commissioners are encouraged to approach community members who may be interested. In particular, we would like to try to move towards more of a gender and age balance on the Commission.

8.9 Vandalism at Community Centre

Chair Panio reported that three double-paned windows in the East Shore Shed area of the Riondel Community Centre basement had been broken by rocks thrown from Eastman Ave. There were no witnesses, but the vandalism has been reported to the Creston RCMP. Repair work has begun on the windows, which will be replaced by Lexan plexiglass. The East Shore Shed group has offered to provide funding for repair and replacement of some basement windows. Commissioner Anderson reported that he felt that the vandalism notice that the Commission had posted at the store was an important step in increasing community awareness of the extent and cost of such damage, and could act as a deterrent.

8.10 Watering Restrictions

Chair Panio reported that it is important that the Commission help communicate updated watering restrictions to community members. This can be done by using all of the available media, and by simply talking to neighbors who may be unaware of the restrictions. One challenge is homeowners who set automatic sprinklers and may not be in town when new restrictions are announced. The Commission should request clarification if our Maintenance Person is able to address watering issues. Current Stage 2 restrictions allow for watering of lawns and gardens from 6 a.m. to 10 a.m. and from 8 p.m. to 10 p.m. Full details available on the RDCK website. So far this year, we have not experienced critical shortages. The

Commission would like to thank residents for their cooperation at this challenging time of the year.

9. CORRESPONDENCE

No Correspondence.

10. AREA A DIRECTOR'S REPORT

Director Jackman provided the Commission with a verbal report, including that he was looking at the Commission's concerns about the administrative costs in relation to the Drainage budget. Director Jackman explained how accounting changes have been made to better track costing of administrative services via timesheets, provide more accountability, and ensure that one-time costing demands do not get carried over into subsequent budgets. Because the Riondel Drainage service is the only one currently managed by the RDCK, there are no district-wide benchmarks that can be applied for comparison. Chair Panio expressed his concern that the administrative charges for the Drainage service seemed to be out of proportion with similar charges in other services, representing approximately 46% of the total budget. He was also concerned that no repair work had been initiated. Chair Panio suggested that it might be possible and more cost-effective to include Drainage in one of the other existing budgets, and leave its management and servicing to current Maintenance personnel and, when necessary, to contracted services. Director Jackman will continue to look into the Riondel Drainage budget in regards to accountability and alternative delivery.

11. FINANCIAL REPORTS

Chair Panio provided the Commission with a verbal report on Commission expenses and revenues for July 2022.

12. PUBLIC TIME

No public.

13. NEXT MEETING

The next Riondel Commission of Management meeting is scheduled for September 6, 2022 at 7:00 pm.

14. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Riondel Commission of Management meeting be adjourned at 8:45 p.m.

Carried

Gerald Panio, Chair

RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

1. *Nil.*

STAFF DIRECTION

1. *Nil.*

THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.

Future Riondel Commission of Management Meetings

1. *Emergency Preparedness*