



We acknowledge and respect the Indigenous Peoples within whose traditional lands we are meeting today

**3. ADOPTION OF AGENDA**

**MOVED** and seconded,  
AND Resolved:

The Agenda for the July 5, 2022 Riondel Commission of Management meeting, be adopted as circulated.

**Carried/Defeated/Referred**

**4. RECEIPT OF MINUTES**

The June 7, 2022 Riondel Commission of Management minutes, have been received.

**5. DELEGATE**

No Delegate.

**6. PUBLIC TIME**

The Chair will call for questions from the public at \_\_\_\_\_ p.m.

**7. OLD BUSINESS**

**7.1 Emergency Preparedness Update**

Commissioner Wilkinson will provide the Commission with a verbal update regarding emergency preparedness plans for the community of Riondel.

**7.2 Men's Shed Update**

Chair Panio will provide the Commission with a verbal update regarding the Men's Shed activities.

**7.3 Update on Fitness Space Proposal**

Commissioner Wilkinson will provide the Commission with a verbal update regarding the proposed fitness space for the Riondel Community Centre.

**7.4 Possible Amendment to Confined Space Motion**

Chair Panio will provide the Commission with a verbal update regarding the information used to form the June 7, 2022 motion to finance the improvement of the confined space area and possible amendment to that motion.

**MOVED** and Seconded,

And Resolved, that it be recommended to the Board, that:

The June 7, 2022 motion to approve the payment of funds from the Riondel Commission of Management S209 2022 budget for the installation of ventilation in the basement crawl space, be amended by changing:

**Riondel Service Area – S209**

Turlock Electrical Contracting - labor and materials not exceeding

\$2,500

To

**Riondel Service Area – S209**

Turlock Electrical Contracting - labor and materials not exceeding

\$\_\_

**Carried/Defeated/Referred**

**7.5 Camera Surveillance**

Chair Panio will provide the Commission with a verbal update regarding plans to install cameras in the community to deter vandalism.

**7.6 Update on Architect & Energy Survey**

Chair Panio will provide the Commission with a verbal update regarding the architect and the energy survey to be done on the Riondel Community Centre.

**7.7 Update on Arbor & Riondel Community Centre Landscape Work**

Chair Panio will provide the Commission with a verbal update on the refinishing of the arbor and the landscape work done around the Riondel Community Centre building.

**7.8 Update on Ball Tournament & Camper Parking at Ball Diamond**

Commissioner Wilkinson will provide the Commission with a verbal update regarding the ball tournament and the request to use the land behind the Riondel Curling Club for additional camping space.

**8. NEW BUSINESS**

**8.1 Drainage Survey with Yellowhead Road and Brick (YRB)**

Chair Panio will provide the Commission with a verbal report regarding a walking survey performed with Maintenance personnel and Shane Biddles from YRB.

**8.2 Conversation with MLA Brittny Anderson Regarding Derelict Vehicles**

Chair Panio will provide the Commission with a verbal report regarding a recent conversation with MLA Brittny Anderson on the removal of derelict vehicles.

**8.3 Playground Clean-Up**

Chair Panio will provide the Commission with a verbal report regarding organizing a work party to clean up the playground.

**8.4 Review of Building Committee Discussion**

Chair Panio will provide the Commission with a verbal report regarding the Building Committee discussion from their July 7 meeting.

**9. CORRESPONDENCE**

No Correspondence.

**10. AREA A DIRECTOR'S REPORT**

Director Jackman will provide the Commission with a verbal report.

**11. FINANCIAL REPORTS**

Chair Panio will provide the Commission with a verbal report on Commission expenses and revenues for June 2022.

**12. PUBLIC TIME**

The Chair will call for questions from the public at \_\_\_\_\_ p.m.

**13. NEXT MEETING**

The next Riondel Commission of Management meeting is scheduled for August 2, 2022 at 7:00 pm.

**14. ADJOURNMENT**

**MOVED** and seconded,  
AND Resolved:

The Riondel Commission of Management meeting be adjourned at [Time].

**Carried/Defeated/Referred**



## REGIONAL DISTRICT OF CENTRAL KOOTENAY

# RIONDEL COMMISSION OF MANAGEMENT OPEN MEETING MINUTES

**7:00 pm**

**June 7, 2022**

**Room No. 6, Riondel Community Centre**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

**Join by Video:**

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m34c6f0b1b8807414c2f6c3d8067b397c>

**Join by Phone:**

1-844-426-4405 Canada Toll Free

+1-604-449-3026 Canada Toll (Vancouver)

**Meeting Number (access code):** 2461 031 5454

**Meeting Password:** mzGPzmVU753

**In-Person Location:** 1511 Eastman Ave., Riondel BC

### COMMISSION/COMMITTEE MEMBERS

Commissioner Panio	Riondel
Commissioner Anderson	Riondel
Commissioner Wilkinson	Riondel
Commissioner Wallace	Riondel
Commissioner Cursons	Riondel
Commissioner Donald	Riondel
Commissioner Jackman	Director – Electoral Area A

### MEMBERS ABSENT

### STAFF

Lindsay MacPhee	Administrative Assistant – Meeting Coordinator
Jon Jackson	Emergency program Coordinator

**7 out of 7 voting Commission members were present – quorum was met.**

### 1. CALL TO ORDER

Chair Panio called the meeting to order at 7:05 pm.

**2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

**3. ADOPTION OF AGENDA**

**MOVED** and seconded,  
AND Resolved:

The Agenda for the June 7, 2022 Riondel Commission of Management meeting, be adopted with the inclusion of items 7.5 Update on Maintenance Person, 7. 6 Discussion on Bylaw No. 2759, 8. 7 Vandalism at Recreation Centre, 8.8 Riondel.ca Website, and 8.9 Elimination of Confined Space under Auditorium.

**Carried**

**4. RECEIPT OF MINUTES**

The May 3, 2022 Riondel Commission of Management minutes, have been received.

**5. DELEGATE**

5.1 Jon Jackson, Emergency program Coordinator, provided the Commission with a verbal report regarding the Neighborhood Emergency Preparedness Program (NEPP), including that a volunteer group has been assembled to act as point people who can assist individuals with emergency preparedness plans such as

- risk analysis,
- evaluating available assets and vulnerabilities, individually and collectively
- preparing emergency kits and increasing self sufficiency

A Town Hall is being arranged for July 16, 2022. Commissioner Wilkinson will meet with a captain from Western Pacific Marine (WPM) on Wednesday June 15, 2022 to evaluate access to the old wharf in Riondel. The Columbia Basin Trust (CBT) Community Initiatives and Affected Areas Program (CIP/AAP) can provide \$1200 for construction of an access ramp. Director Jackman will look into the Community Development Grant and Discretionary Grant funds.

5.2 Mike Barradell-Smith of the East Shore Kootenay Lake Men's Shed (ESKLMS) group provided the Commission with a verbal presentation regarding the establishment of the group in Riondel including, the group's purpose is to provide a networking space for men and an opportunity to take on community-sponsored building projects. The RDCK has entered into a 1-year lease for space in the Riondel Community Centre. The group meets on Wednesdays at 10:00am at Ro Coffee & Roastery.

**6. PUBLIC TIME**

No public.

**7. OLD BUSINESS**

**7.1 Update on Men's Shed Proposal**

Please Refer to item 5.2.

**7.2 Update on Therapeutic Activity Program for Senior's (TAPS) Program**

Chair Panio provided the Commission with a verbal update regarding the TAPS program, including that the program started up last week in Riondel. Sessions run every second Tuesday from 9:00 - 12:30, switching locations between Riondel and Boswell.

**7.3 Grant Intake for Outdoor Court Rebuild**

Chair Panio provided the Commission with a verbal report regarding an upcoming grant opportunity to secure funds for revitalizing the outdoor court, including that the deadline is September and it is advisable to get an updated quote from the contractor. Chair Panio Will wait to hear from architect, Nelson Rocha, regarding the roof repair so as not to jeopardize funds for the revitalization.

**7.4 Riondel Community Centre Hallway Renovation**

Chair Panio provided the Commission with a verbal report regarding revitalising the hallway near the main entrance to the Riondel Community Centre, including that Commissioner Anderson will procure the materials and then a work party will be arranged.

**7.5 Update on Maintenance Person**

Chair Panio provided the Commission with a verbal report regarding the Maintenance Person, including that the full-time Maintenance Person has returned to work on a restricted schedule.

**7.6 Discussion on Bylaw No. 2759**

RIONDEL COMMISSION BYLAW NO. 2759, 2022

The Riondel Commission Bylaw No. 2759, 2022, has been received.

Chair Panio led the Commission in a discussion on the proposed bylaw no. 2759 including that a notable revision to the bylaw is the removal of the water service from Commission advisory due to the creation of the Water Services Committee (WSC), which will plan and allot funds on all water systems, informed by minutes from local Water Advisory Committees. Reports are available on Building Permits, Adverse Water Samples and more at rdck.ca. The Board agenda is another resource.

**MOVED** and seconded,  
AND Resolved, that:

That item 7.6 Discussion on, and motion to support, Bylaw No. 2759 be tabled until the Riondel Commission of Management receives the Water Advisory Committee policy.

**Carried**

**8. NEW BUSINESS**

**8.1 New Grant opportunity for Roof and Revitalization Project**

Chair Panio provided the Commission with a verbal report regarding a grant opportunity for the Riondel Community Centre roof and revitalization project, including that Joe Chirico,

General Manager of Community Services, has identified an eligible grant and an application has been submitted.

## **8.2 Bids on Replacement of Hot Water Tank**

Chair Panio led the Commission in a discussion regarding two bids received for replacing the hot water tank in the Riondel Community Centre, including that one water tank remains downstairs, and it is well past its replacement date. Two bids have been received, one from Russ Anderson at \$2400 for tank and replacement not including taxes; Don Horvath at \$1500 for tank, estimated \$2000 with installation, excluding taxes.

**MOVED** and Seconded

And Resolved, that it be recommended to the Board that:

The Board approve the payment of the following funds from the Riondel Commission of Management S209 2022 budget for the purchase and installation of a 60G hot water tank in the Riondel Community Centre, with labour and materials not to exceed \$2,100:

Don Horvath                      \$2,100

**Carried**

## **8.3 Memorial Service in Auditorium**

Chair Panio provided the Commission with a verbal report regarding a memorial service that will be held in the auditorium for Diane Halstrom July 9, 2022 from 1:00 – 3:00 pm, followed by a luncheon from 3:00 – 5:00 pm.

## **8.4 Proposal for Fitness Space**

Chair Panio led the Commission in a discussion regarding a proposal to create a fitness space in the media lab in the Riondel Community Centre, including that ten pieces of equipment are available. However, insurance costs are a disincentive. The Sport BC Insurance program provides affordable insurance options community organizations. Director Jackman will contact Joe Chirico and Craig Stanley, Manager of the Creston and District Community Complex, regarding other equipment that may be available from area services.

## **8.5 Tractor Breakdown/Possible Replacement**

Chair Panio provided the Commission with a verbal report regarding another tractor breakdown, including that Evan was able to repair the tractor and that it does not currently have enough hours on it to require consideration of replacement at this time.

## **8.6 In-Person Meeting Location for Hybrid Meeting Model**

The following location has been determined to hold the in-person meetings for the Riondel Commission of Management:

**Location Name:** Room #6, Riondel Community Centre

**Location Address:** 1511 Eastman Ave., Riondel BC

The facility listed above will be able to accommodate the remote requirements for the meeting.



#### **8.6 Vandalism at the Recreation Centre**

Chair Panio provided the Commission with a verbal report regarding vandalism, including that Commissioner Anderson observed vandalism at the Riondel Recreation Centre again and it may be beneficial to put up game cameras. Other incidents of vandalism were noted, including graffiti in the new outdoor washroom and at the marina.

#### **8.7 Riondel.ca Website**

Chair Panio provided the Commission with a verbal report regarding the hacking of the Riondel.ca website, including that he contacted Geoffrey Tremblay and he repaired the website.

#### **8.8 Removal of Confined Space**

Chair Panio provided the Commission with a verbal report regarding costs associated with work needed to remove the 'Confined Space' definition for the space beneath the auditorium of the Riondel Community Centre, which as it currently stands, requires additional personnel to come out from Nelson for health and safety reasons.

**MOVED** and Seconded

And Resolved, that it be recommended to the Board that:

The Board approve the payment of the following funds from the Riondel Commission of Management S209 2022 budget to install ventilation in the basement crawl space, with labour and materials not to exceed \$2,500.

Turlock Electrical Contracting	\$2,500
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**Carried**

### **9 CORRESPONDENCE**

No Correspondence.

### **10 AREA A DIRECTOR'S REPORT**

Director Jackman provided the Commission with a verbal report, including a reminder that it is time to watch the creeks; if they stop running, or if they run dirty, then do not wait to contact Jon Jackson or appropriate contacts.

### **11 FINANCIAL REPORTS**

The Revenue and Expense Report for May 2022 has been received.

### **12 PUBLIC TIME**

No public.

### **13 NEXT MEETING**

The next Riondel Commission of Management meeting is scheduled for July 5, 2022 at 7:00 pm.

### **14 ADJOURNMENT**

**MOVED** and seconded,  
AND Resolved:

The Riondel Commission of Management meeting be adjourned at 9:20 pm.

**Carried**

**Digitally Approved via Email**

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**Gerald Panio, Chair**

#### **RECOMMENDATION(S) TO THE BOARD OF DIRECTORS**

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1. *That item 7.6 Discussion on, and motion to support, Bylaw No. 2759 be tabled until the Riondel Commission of Management receives the Water Advisory Committee policy.*
2. *The Board approve the payment of the following funds from the Riondel Commission of Management S209 2022 budget for the purchase and installation of a 60G hot water tank in the Riondel Community Centre, with labour and materials not to exceed \$2,100:*  
  

<i>Don Horvath</i>	<i>\$2,100</i>
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3. *The Board approve the payment of the following funds from the Riondel Commission of Management S209 2022 budget to install ventilation in the basement crawl space, with labour and materials not to exceed \$2,500.*  
  

<i>Turlock Electrical Contracting</i>	<i>\$2,500</i>
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#### **STAFF DIRECTION**

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1. *Nil.*

**THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.**

#### ***Future Riondel Commission of Management Meetings***

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1. *Emergency Preparedness Town Hall meeting*
2. *Decision on Request for Camping Space*
3. *Motion on Bylaw No. 2759*

## Lindsay MacPhee

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**From:** Panio Gerald <gpanio@bluebell.ca>  
**Sent:** Wednesday, June 15, 2022 9:11 PM  
**To:** Angela Lund  
**Cc:** Jenna Chapman; Lindsay MacPhee  
**Subject:** Re: TIME SENSATIVE - RCM - Meeting Minutes

**CAUTION** This email originated from outside the organization. Please proceed only if you trust the sender.

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Hi Angela,

My apologies. My wife and I are in Victoria at the moment, and I'm only checking my emails early in the morning and in the evening.  
I approve the minutes submitted by Lindsay.

Gerald

On Wed, Jun 15, 2022 at 3:49 PM Angela Lund <[ALund@rdck.bc.ca](mailto:ALund@rdck.bc.ca)> wrote:

Hello,

I wanted to let you know that I did not receive approval from the Chair prior to my cut off for the addenda. I will be removing Riondel Commission minutes from the Board addenda and will add them to the July Board agenda for approval. The recommendation in regards to the water tank will need to wait until after the Board approves the recommendation in July.

Thank you,

**Angela Lund** | Deputy Corporate Officer

**Phone:** 250.352.8160

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**From:** Jenna Chapman <[JChapman@rdck.bc.ca](mailto:JChapman@rdck.bc.ca)>  
**Sent:** June 15, 2022 12:19 PM  
**To:** 'Panio Gerald' <[gpanio@bluebell.ca](mailto:gpanio@bluebell.ca)>  
**Cc:** Angela Lund <[ALund@rdck.bc.ca](mailto:ALund@rdck.bc.ca)>; Lindsay MacPhee <[LMacPhee@rdck.bc.ca](mailto:LMacPhee@rdck.bc.ca)>  
**Subject:** TIME SENSATIVE - RCM - Meeting Minutes  
**Importance:** High

Good Afternoon Gerald,

Can you please approve the attached minutes for Board Inclusion as I know Lindsay asked for there to be a place holder on the Board Agenda so we could include these minutes.

Thank you so much and if you are to have any questions, please do not hesitate to contact me.

**Jenna Chapman** | Administrative Coordinator – Community Services

**Regional District of Central Kootenay**

**Phone:** 250.352.8195 |

**[rdck.ca](http://rdck.ca)**