



**REGIONAL DISTRICT OF CENTRAL KOOTENAY**

**Riondel Commission of Management  
OPEN MEETING MINUTES**

**7:00 pm  
May 3, 2022  
Remote Meeting**

**Meeting Link:**

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m34c6f0b1b8807414c2f6c3d8067b397c>

**Toll Free Number:** 1-844-426-4405

**Meeting Access Code:** 2461 031 5454

**COMMISSION MEMBERS**

Commissioner Panio	Riondel
Commissioner Wallace	Riondel
Commissioner Anderson	Riondel
Commissioner Wilkinson	Riondel
Commissioner Donald	Riondel
Commissioner Jackman	Director – Electoral Area A

**MEMBERS ABSENT**

Commissioner Cursons	Riondel
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**STAFF**

Lindsay MacPhee	Administrative Assistant – Meeting Coordinator
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**1. CALL TO ORDER**

Chair Panio called the meeting to order at 7:01 p.m.

**2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today

**3. ADOPTION OF AGENDA**

**MOVED** and seconded,  
AND Resolved:

The Agenda for the May 3, 2022 Riondel Commission of Management meeting, be adopted with inclusion of items 8.7 Scrap King Visit and 8.8 Street Sweeping.

**Carried**

**4. RECEIPT OF MINUTES**

The April 5, 2022 Riondel Commission of Management minutes, have been received.

**5. DELEGATE**

No Delegate.

**6. PUBLIC TIME**

No Public.

**7. OLD BUSINESS**

**7.1 Riondel Community Centre Revitalization & Columbia Basin Trust (CBT) Support**

Chair Panio provided the Commission with a verbal update regarding support from CBT for Revitalization plans, including that CBT has provided \$10,000 to cover preliminary costs for the architect which is 43% of the total bill. Nelson Roca is initiating an energy audit and plans to have a tender proposal for the roof repair prepared by the end of June. The total amount of CBT funds that will be received in support of the total revitalization project is not clear at this time.

**7.2 Update on Health Regulations at the Riondel Community Centre**

Chair Panio provided the Commission with a verbal update regarding the health regulations, including that there are no current restrictions for public use of facilities as the vaccination and masking mandates have been removed.

**7.3 Emergency preparedness Update**

Commissioner Wilkinson provided the Commission with a verbal update regarding Emergency Preparedness plans, including that he is still waiting to meet with Steve Baxter of Western Pacific Marine. A report is being drafted in collaboration with Jon Jackson, Emergency Program Coordinator, and a town hall meeting is being arranged for June 2022, in the Riondel Community Centre auditorium. Training was held recently with the East Shore Emergency Support Services on setting up reception centers.

**7.4 Request for Camping Space**

Commissioner Wilkinson provided the Commission with a verbal update regarding Enzo Salviulo's request for additional camping space for the ball tournament, including that he has spoken with Cary Gaynor, Regional Parks Manager, and sent pictures of the area and is awaiting a response.

**7.5 Stipend for New Town Sign**

Chair Panio provided the Commission with a verbal report regarding a stipend for the new town sign design, including that a reasonable stipend should be offered for the design of a new town sign with money also budgeted for the build.

**MOVED** and seconded,

AND Resolved, that it be recommended to the Board that:

The Board approve the payment of a \$500 stipend from the Riondel Commission of Management S209 Riondel Service budget 2022 for an approved design of the new Riondel town sign.

**Carried**

#### **7.6 Replacement Trees for Playground**

Chair Panio led the Commission in a discussion regarding replacing the dead trees at the playground, including Director Jackman's recommendation that the Central Kootenay Invasive Species Society and the Lower Kootenay Band can be consulted in order to determine appropriate species. Chair Panio will ask Assistant Maintenance Person Evan Salmon to contact representatives from both groups to advise on trees for planting.

### **8. NEW BUSINESS**

#### **8.1 Refinishing the Arbor in Front of the Riondel Community Centre**

Chair Panio provided the Commission with a verbal report regarding a quote received from Jed Bowan to refinish the arbor, including that the estimate is \$450 for a complete refinishing of the arbor.

**MOVED** and seconded,

AND Resolved, that it be recommended to the Board that:

The Board approve the payment of the following grant from the Riondel Commission of Management S209 Riondel Service budget 2022 for the refinishing of the arbor in front of the Riondel Community Centre.

Jed Bowan	\$450
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**Carried**

#### **8.2 Landscaping Work in Front of the Riondel Community Centre**

Chair Panio provided the Commission with a verbal report regarding having landscaping work done in front of the Riondel Community Centre, including that he will ask Eowyn Lawrence-Fry to prune the bushes and clean up the beds in front of the Riondel Community Centre. The cost of landscaping maintenance should be minimal as volunteers worked hard last year to make up for the long period since the local Garden Club was unable to continue maintenance.

#### **8.3 Men's Shed Association Proposal**

Chair Panio provided the Commission with a verbal report regarding the local Men's Shed Association, including that the basement space in the Riondel Community Centre has been cleaned up, residents have donated equipment for the group and the library has already made a project request. The group is awaiting final approval from the Regional District of Central Kootenay (RDCK).

#### **8.4 Community Centre Maintenance Work**

Chair Panio provided the Commission with a verbal report regarding recent maintenance work that has been done, including that acknowledgement should be given to Evan Salmon, Maintenance Assistant, for working on maintenance repairs that include:

- Fixing leaky taps
- Replaced faulty lights in the basement

- Repaired the ceiling in the Janitor's room
- Assisting in basement clean-up

#### **8.5 Rental Rates for Auditorium**

Chair Panio provided the Commission with a verbal report regarding fees for the rental of the auditorium, including that both the dance and pickle ball groups have been charging a \$5 drop in fee, which has accumulated to over \$700 in revenue over the last few months.

#### **8.6 Security Cameras at the Riondel Community Centre**

Chair Panio provided the Commission with a verbal report regarding the security cameras acquired for the Riondel Community Centre, including that 1 or 2 game cameras were purchased in the past and could be put up. Chair Panio will contact Wade Wensink to see if he can install the cameras as a volunteer service.

#### **8.7 Scrap King Visit**

Chair Panio provided the Commission with a verbal report regarding a visit from Scrap King, including that there was a handwritten sign posted in Crawford Bay stating that Scrap King was going to be coming to the area collecting derelict vehicles. Chair Panio will follow up with Scrap King to confirm this.

#### **8.8 Street Sweeping**

Chair Panio provided the Commission with a verbal report regarding street sweeping in Riondel, including that he has contacted Yellowhead Road and Bridge (YRB) and they responded with the notice that a sweeper will be coming in next week and Chair Panio was advised to notify residents to move their vehicles as far off the road as possible to allow the sweepers to do their job effectively.

### **9. CORRESPONDENCE**

The email dated April 21, 2022 from Shirleen Smith regarding the new town sign has been received.

Chair Panio led the Commission in a discussion regarding Shirleen Smith's suggestions regarding improving signage directing RV's and campers towards the campground and for a sign advising people to slow down using humor. Chair Panio will contact Jack Lesnik about obtaining some blue and white tourist signage directing RV's and campers, put an ad out looking for someone willing to volunteer to design a slowdown sign, and will consult YRB regarding potential concerns with installing such a sign.

### **10. AREA A DIRECTOR'S REPORT**

Director Jackman provided the Commission with a verbal report, including that an overview of external meetings outlined in his May article in the East Shore Main Street which included a United Way Healthy Aging Workshop about Emergency Preparedness with regards to aging seniors, noting that creating contacts within communities and subsequent community clusters is a highly valuable approach. Trusted neighbors should hold a contacts list and in the case of emergency can contact neighbors and groups such as first responders, the Red Cross and United Way to coordinate support for elderly and immobile individuals within the community. He also noted that there are current staffing challenges in the RDCK with many job postings open for a variety of positions.

### **11. FINANCIAL REPORTS**

Chair Panio provided the Commission with a verbal report on Commission expenses and revenues for April 2022.

**12. PUBLIC TIME**

No public.

**13. NEXT MEETING**

The next Riondel Commission of Management meeting is scheduled for June 7, 2022 at 7:00 pm.

**14. ADJOURNMENT**

**MOVED** and seconded,  
AND Resolved, that:

The Riondel Commission of Management meeting be adjourned at 8:24 p.m.

**Carried**

**Digitally Approved via Email**

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Gerald Panio, Chair

**RECOMMENDATION(S) TO THE BOARD OF DIRECTORS**

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- 1. The Board approve the payment of a \$500 stipend from the Riondel Commission of Management S209 Riondel Service budget 2022 for the design of the new Riondel town sign.*
- 2. The Board approve the payment of the following grant from the Riondel Commission of Management S209 Riondel Service budget 2022 for the refinishing of the arbor in front of the Riondel Community Centre.*

*Jed Bowan                      \$450*

**STAFF DIRECTION**

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- 1. Nil.*

**THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.**

***Future Riondel Commission of Management Meetings***

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- 1. Emergency Preparedness Town Hall meeting*
- 2. Decision on Request for Camping Space*

## Lindsay MacPhee

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**From:** Panio Gerald <gpanio@bluebell.ca>  
**Sent:** Monday, May 9, 2022 12:50 PM  
**To:** Lindsay MacPhee  
**Subject:** Re: Minutes for APPROVAL

**CAUTION**

This email originated from outside the organization. Please proceed only if you trust the sender.

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Hi Lindsay,

I approve these minutes.

Gerald

On Mon, May 9, 2022 at 9:13 AM Lindsay MacPhee <[LMacPhee@rdck.bc.ca](mailto:LMacPhee@rdck.bc.ca)> wrote:

Hello Gerald,

Here are the minutes for your approval, along with a reminder that I am covering in the Creston office tomorrow. I will be back in the office next week.

Regards,

**Lindsay MacPhee** | Administrative Assistant - Riondel Commission of Management

**Regional District of Central Kootenay**

**Phone:** 250.225.3262

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**Riondel Commission of Management**  
Electoral Area A**REVENUE & EXPENSE REPORT****Expenses – April 2022**

DATE RECEIVED	DATE ON BILL	EXPENSE	CODE	PURPOSE	AMOUNT
2022.04.05	2022.04.04	Nelson Home Building Ctr.	55010-OPR251-100	Faucet exchange (wrong one)	-\$25.76
2022.04.12	2022.04.05	Crawford Bay Store	55050-OPR251	Gas	\$14.44
2022.04.12	2022.04.11	Crawford Bay Store	55050-OPR251	Gas	\$64.77
2022.05.03	2022.04.19	RDCK Transfer Station	55020-OPR251-100	Refuse	\$19.50
2022.05.03	2022.04.27	Crawford Bay Store	55050-OPR251	Gas	\$60.71
2022.05.03	2022.04.27	Jed Rowan	55010-OPR251-100	Painting the Janitor Room	\$200.00
2022.05.03	2022.04.21	Gray Creek Store	55010-OPR251	Rat & mouse traps	\$18.40
			55010-OPR251-100	Toilet valve	\$13.25
			51050-OPR251	Gloves	\$9.85
2022.05.03	2022.04.28	TuDor Lock & Security	55020-OPR251-100	Defibrillator Keys	\$44.90

**Expenses - March 2022**

DATE RECEIVED	DATE ON BILL	EXPENSE	CODE	DESCRIPTION	AMOUNT
2022.04.05	2022.03.30	Rona Nelson – Maglio	55030-OPR251	Small tools	\$25.84
2022.04.05	2022.03.17	TuDor Lock & Security	55020-OPR251-100	Padlocks, keys and key tags	\$79.68
2022.04.05	2022.03.30	Nelson Farmer's Supply	55030-OPR251 55010-OPR251	Small tools Rat trap	\$56.65 \$7.95
2022.04.05	2022.03.30	Nelson Building Ctr.	55030-OPR251	Small tools	\$55.62
2022.04.05	2022.03.30	Nelson Home Building Ctr.	55010-OPR251-100	Faucets and plumbing parts	\$300.71

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### Expenses - November 2021

DATE RECEIVED	DATE ON BILL	EXPENSE	CODE	DESCRIPTION	AMOUNT
2021.11	2021.11.05	Kootenay Industrial Supply Ltd.	51050-OPR251	Health and safety supplies	\$278.44

### Revenues

DATE RECEIVED	DATE ON CHEQUE	CODE	DESCRIPTION	AMOUNT
2022.04.05	2022.03.31	42045-OPR251-100	Pickle ball monthly rental fee	\$190.00
2022.05.03	2022.04.27	42045-OPR251-100	Pickle Ball Auditorium Rental	\$145.00
202.05.03	2022.04.27	42045-OPR251-100	Dance Auditorium Rental	\$140.00