



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**Riondel Commission of Management
OPEN MEETING MINUTES**

**7:00 pm
March 1, 2022
Remote Meeting**

Meeting Link:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m34c6f0b1b8807414c2f6c3d8067b397c>

Toll Free Number: 1-844-426-4405

Meeting Access Code: 2461 031 5454

COMMISSION MEMBERS

Commissioner Panio	Riondel
Commissioner Wallace	Riondel
Commissioner Anderson	Riondel
Commissioner Wilkinson	Riondel
Commissioner Cursons	Riondel
Commissioner Jackman	Director – Electoral Area A

Jim Donald

Jack Lesnik

MEMBERS ABSENT

STAFF

Lindsay MacPhee

Administrative Assistant – Meeting Coordinator

1. CALL TO ORDER

Chair Panio called the meeting to order at 7:03 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved, that:

The Agenda for the March 1, 2022 Riondel Commission of Management meeting, be adopted with the inclusion of items 7.1 Current Health Regulations at Community Centre, 7.2 Air Scrubbers for Community Centre, 8.7 New Town Sign, 8.8 Commercial Kitchen Upgrade, 8.9 Letter to New Coffee Shop.

Carried

4. RECEIPT OF MINUTES

The February 1, 2022 Riondel Commission of Management minutes, have been received.

5. DELEGATE

Chair Panio led the Commission in a discussion with Jack Lesnik, Road Area Manager of Ministry of Transportation and Infrastructure (MOTI), regarding derelict vehicles and winter snow maintenance, including that vehicles are impeding snow removal, affecting safety and clearance. Chair Panio will draft a memo to approach the community with the opportunity to have their vehicles removed in hopes of garnering enough volunteers to have a bulk removal assisted by Western Auto Wreckers before MOTI authority is leveraged. Jack Lesnik will provide contact information for Yellowhead Road and Bridge (YRB) for those who wish to contact road crews.

6. PUBLIC TIME

No public comment.

7. OLD BUSINESS

7.1 Current Health Regulations at Community Centre in Riondel

Chair Panio provided the Commission with a verbal report regarding the current health regulations at the Community Centre, including the removal of attendance limits, and that to enter the Community Centre one needs proof of vaccination and masks are required. The only exception is certain exercise activities do not require masking during the activity but do require masks while sitting and when entering and leaving the building. It is up to individual activity leaders to monitor this.

7.2 Air Scrubbers for Community Centre in Riondel

Chair Panio provided the Commission with a verbal report regarding his purchase of two air scrubbers for the Community Centre, including that one was purchased through the Riondel Service budget and one was purchased by Chair Panio personally for the Seniors Association for trial in some of the rooms that are being used, such as the Art Room and Seniors Room.

8. NEW BUSINESS

8.1 Nomination for Commissioner

Chair Panio provided the Commission with a verbal report regarding Jim Donald's expressed interest in becoming a Commissioner for the Riondel Commission of Management,

MOVED and Seconded,

And Resolved, that it be recommended to the Board that:

That the Board appoint the following individual to the Riondel Commission of Management for a term to end December 31, 2022:

Jim Donald (Riondel)

Carried

8.2 Review of Bylaw 2759

Chair Panio provided the Commission with a verbal report with regards to the Commission review of Bylaw 2759, including that staff have not yet had an opportunity to review the Commission's latest comments on the bylaw.

STAFF DIRECTION Lindsay will forward a copy of Bylaw 2759 along with the Commission's latest comments to Jim Donald for review.

8.3 Report on Budget Meeting

Chair Panio provided the Commission with a verbal report regarding the East Shore Budget Meeting on February 15, 2022, including that there is a detailed spreadsheet on the Regional District of Central Kootenay's (RDCK) website. Assessments in Riondel went up 14.34%. There is another Public Budget Meeting for Creston, Areas A, B & C on March 10, 2022 at 9:00 am. The Fire budget will not see much change, however road rescue is used more often outside of Riondel and costs should be spread more broadly to reflect that extended use.

STAFF DIRECTION Lindsay will forward the March 10, 2022 presentation link to Commissioners.

8.4 Change to Recycling Policy

Chair Panio provided the Commission with a verbal report regarding changes to RDCK recycling policy, including that milk containers are now accepted in the refund program, and that it would be appreciated if they are compressed before putting them into the Kootenay Lake Lions Club recycling bins.

8.5 Request for Kitchen Rental

Chair Panio provided the Commission with a verbal update with regards to a request to rent the kitchen in the Riondel Community Centre to prepare sauces for sale. Currently, neither the auditorium kitchen nor the Seniors kitchen is rated a commercial kitchen; however, it may be possible to outfit the kitchen to meet standards if it can generate income and use.

8.6 Pickle ball in the Auditorium

Chair Panio provided the Commission with a verbal report with regards to the Pickle Ball group's use of the auditorium, including that pickle ball has been up and running for a few weeks. The sessions run Mondays and Thursdays 2:00 – 3:30 pm. There are a few spare paddles and balls available for those that do not have their own. The only requirement is to wear indoor shoes during play.

8.7 New Town Sign

Chair Panio provided the Commission with a verbal report with regards to the town sign, including that the sign is in disrepair and would benefit from some updating. Evan Salmon, our Maintenance Assistant person, has design experience and could help with the development of a new sign. The East Shore Trails and Biking Society (ESTBA) has easement access right in that area and is interested in installing an information kiosk in that area as well. Chair Panio will discuss with Evan the possibility of creating a sign.

8.8 Commercial Kitchen Upgrade

Chair Panio provided the Commission with a verbal report with regards to the commercial kitchen upgrade, including that the Seniors Association would like to have their kitchen upgraded to a commercial kitchen as opposed to the auditorium kitchen. The work and costs involved for each kitchen will be looked at to determine which option is best.

8.9 Letter to New Coffee Shop

Commissioner Anderson provided the Commission with a verbal report regarding the new coffee shop in town, including that he will draft a letter welcoming and thanking the new business and forward it to Chair Panio and Lindsay.

9. CORRESPONDENCE

No Correspondence.

10. AREA A DIRECTOR'S REPORT

Director Jackman addressed the items in his report in item 8.3 Report on Budget Meeting.

11. FINANCIAL REPORTS

The expense and revenue report for February 2022 has been received.

12. PUBLIC TIME

No public comment.

13. NEXT MEETING

The next Riondel Commission of Management meeting is scheduled for April 5, 2022 at 7:00 pm.

14. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Riondel Commission of Management meeting be adjourned at 8.25 pm.

Carried

Digitally Approved Via Email

Gerald Panio, Chair

RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

1. *That the Board appoint the following individual to the Riondel Commission of Management for a term to end December 31, 2022:*

Jim Donald (Riondel)

STAFF DIRECTION

1. *Lindsay will forward a copy of Bylaw 2759 along with the Commission`s latest comments to Jim Donald for review.*
2. *Lindsay will forward the March 10, 2022 presentation out to Commissioners to review.*

THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.

Future Riondel Commission of Management Meetings

1. *Motion to support Bylaw No. 2759*

Lindsay MacPhee

From: Panio Gerald <gpanio@bluebell.ca>
Sent: Monday, March 7, 2022 2:58 PM
To: Lindsay MacPhee
Subject: Re: REVIEW: Minutes

Hi Lindsay,

You have my approval of the attached minutes.

Gerald

On Mon, Mar 7, 2022 at 2:47 PM Lindsay MacPhee <LMacPhee@rdck.bc.ca> wrote:

Hi Gerald,

Can I get your approval of these minutes? The only change I have made is to move the action step regarding your creation of a public memo, using it to replace the "A plan has been developed to ..." part in the delegate section, to condense the paragraph.

Once approved I will get them to Jenna for packaging and hope they can make the Board agenda.

Lindsay MacPhee | Administrative Assistant – Riondel Commission of Management

Phone: 250.225.3262

From: Panio Gerald <gpanio@bluebell.ca>
Sent: Friday, March 4, 2022 10:36 AM
To: Lindsay MacPhee <LMacPhee@rdck.bc.ca>
Subject: Re: REVIEW: Minutes

**Riondel Commission of Management**
Electoral Area A**REVENUE & EXPENSE REPORT****Expenses - January 2022**

DATE RECEIVED	DATE ON BILL	EXPENSE	CODE	PURPOSE	AMOUNT
2022.02.01	2022.01.26	Cowan's	53020-OPR251-100	Office Supplies	\$4.78

Expenses - February 2022

DATE RECEIVED	DATE ON BILL	EXPENSE	CODE	DESCRIPTION	AMOUNT
2022.02.15	2022.02.03	Kemlee	55050-OPR251-100	Tractor parts	\$21.76
2022.02.29	2022.02.18	Cowan's	55030-OPR251-100	Air purifier	\$424.99
2022.02.08	2022.02.01	RDCK	55010-OPR251-100	Transfer station fees	\$18.20
2022.02.15	2022.02.14	Crawford Bay Store	55050-OPR251-100	Gas	\$51.60
2022.02.15	2022.02.14	Gray Creek Store	53020-OPR251-100	Keys cut	\$3.99
2022.02.15	2022.02.10	Hipperson Home Hardware	55030-OPR467-100 55010-OPR467-100	Park equipment Park repair and maintenance supplies	\$26.97 \$21.94
2022.02.15	2022.02.10	Nelson Building Ctr.	55010-OPR467-100 55030-OPR467-100	Park maintenance supplies Park equipment for tools	\$6.00 \$23.24
2022.02.15	2022.02.01	Nelson Building Ctr.	55010-OPR467-100 55030-OPR467-100	Park maintenance supplies Park equipment and small tools	\$112.31 \$50.11

Revenues

DATE RECEIVED	DATE ON CHEQUE	CODE	DESCRIPTION	AMOUNT
2022.03.01	2022.02.24	42040-OPR251-100	Pickle Ball rental fee for March	\$105.00