



REGIONAL DISTRICT OF CENTRAL KOOTENAY

Riondel Commission of Management OPEN MEETING MINUTES

7:00 pm
February 1, 2022
Remote Meeting

Meeting Link:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m34c6f0b1b8807414c2f6c3d8067b397c>

Toll Free Number: 1-844-426-4405

Meeting Access Code: 2461 031 5454

COMMISSION MEMBERS

Commissioner Panio	Riondel
Commissioner Wallace	Riondel
Commissioner Anderson	Riondel
Commissioner Wilkinson	Riondel
Commissioner Cursons	Riondel
Commissioner Jackman	Director – Electoral Area A

STAFF

Lindsay MacPhee	Administrative Assistant – Meeting Coordinator
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1. CALL TO ORDER

Chair Panio called the meeting to order at 7:04 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the February 1, 2022 Riondel Commission of Management meeting, be adopted with the inclusion of items 7.4 - Emergency Preparedness Update and Item 8.6 - The Tractor.

Carried

4. RECEIPT OF MINUTES

The January 4, 2021 Riondel Commission of Management minutes, have been received.

5. DELEGATE

No delegate.

6. PUBLIC TIME

No public comment.

7. OLD BUSINESS

7.1 Update on Drainage Budget

Chair Panio provided the Commission with a verbal update with regards to the Drainage Budget, including comments on the budget have been sent to Uli Wolf, General Manager of Environmental Services, and are awaiting a response. Chair Panio will attempt to follow up with Uli a second time. Area Directors are also requesting more information on how fees are being dispersed among the individual Environmental Services Budgets, therefore it may be a couple of weeks before any specific details are known.

7.2 Furnace Repairs

Chair Panio provided the Commission with a verbal update with regards to the furnace repairs, including two furnaces went down after the propane ran out. They did not start up properly. The auditorium furnace was erratic before the outage, and the basement furnaces have only been running at 50% since the outage. Doug Dressel from Creston came to repair the furnaces and they are working fine again.

7.3 Therapeutic Activities Program for Seniors (TAPS)

Chair Panio provided the Commission with a verbal update regarding the activities TAPS plans to run in the Riondel Community Centre, including the program that was supposed to be held in the Riondel Community Centre in January was postponed until the COVID situation has relaxed.

7.4 Emergency Preparedness Update

Commissioner Wilkinson provided the Commission with verbal update with regards to the recent Emergency Preparedness meeting, including that the quarterly meeting took place on January 31, 2022 and due to the COVID situation non-emergency surgeries are on hold until further notice. Commissioner Cursons looked into who the applicant should be for grant funding and Jon Jackson will apply for the CIP/AAP grant, for which the deadline is February 11, 2022.

8. NEW BUSINESS

8.1 Riondel Community Centre Revitalization Report

Chair Panio provided the Commission with a verbal report with regards to the Riondel Community Centre Revitalization Report, including correspondence with Nelson Roca clarified details around tendering and whether we need an energy audit. Nelson Roca will include the energy audit in his report so that it can be considered in the overall project costs.

8.2 Update on Staffing

Chair Panio provided the Commission with a verbal update with regards to staffing, including that our full time Maintenance person will tentatively be returning in a couple of weeks, and our Maintenance Assistant will go back to part-time hours. Extra coverage has been provided for shifts at the Recycling Depot to allow more time for regular maintenance tasks.

8.3 Derelict Vehicle Removal Budget

Chair Panio provided the Commission with a verbal report with regards to removing derelict vehicles from the community, including that vehicles have impeded snow clearing and liability concerns exist. Jack Lesnik, Road Area Manager for Ministry of Transportation and Infrastructure (MOTI), will support the cleanup of derelict vehicles. Chair Panio will invite Jack Lesnik to attend the March, 1 2022 Commission meeting. Director Jackman will request information from Jack Lesnik regarding MOTI's stance.

8.4 Snow Clearing in Riondel

Chair Panio provided the Commission with a verbal report with regards to the snow clearing in Riondel, including that a community notice can be prepared to advise residents to help clear snow in driveways and roadside parking spots so that roads can be better maintained.

8.5 Update on COVID-19 Protocols and Masking

Chair Panio provided the Commission with a verbal update with regards to COVID-19 protocols in the Riondel Community Centre, including that participants in certain physical activities are not required to wear a mask during the activity, but must have a mask on while waiting, or walking through the building. Chair Panio will ask Joe Chirico, General Manager of Community Services, about restrictions that apply to pool specifically.

8.6 The Tractor

Chair Panio provided the Commission with a verbal update regarding the condition of the tractor, including that part of the steering assembly is broken. Our Maintenance Assistant has ordered the part and thinks he can fix it. If it snows in the meantime alternate plowing options will need to be sought out. Chair Panio will request that Yellowhead Road and Bridge (YRB) do one pass through the Riondel Community Centre as part of a community service gesture.

8.6 Men's Shed Proposal

Chair Panio provided the Commission with a verbal report regarding a request to use the Riondel Community Centre basement as a workshop, including that a Men's Shed group needs workspace to do volunteer construction work for community members. The Men's Shed Association is a provincial organization with insurance coverage and this group has access to a \$10,000 grant for tools and materials. Items to consider are how much space can be made available to them, and will they need to move to accommodate renovation plans?

9. CORRESPONDENCE

The email dated January 20, 2022 from Shirleen Smith, regarding Davis Rd east, has been received.

Director Jackman responded noting that contract language with YRB indicates that traction on the Davis St. hill should be restored within four hours. Residents can help keep YRB informed if the hill isn't cleared and sanded in a timely manner.

10. AREA A DIRECTOR'S REPORT

Director Jackman provided the Commission with a verbal report, including that property assessments are climbing at different rates within areas that share services, meaning those with higher assessments will shoulder more of the tax burden. Stuart Horn, Chief Administrative Officer, is the point of contact for questions. There is a remote East Shore Budget Meeting taking place Tuesday February 15, 2022 at 4:00pm MST that is open to the public and all are encouraged to attend with their questions.

11. FINANCIAL REPORTS

Chair Panio provided the Commission with a verbal report on Commission expenses and revenues for January 2022. Commissioner Wilkinson asked to clarify dates on receipts.

12. PUBLIC TIME

No public comment.

13. NEXT MEETING

The next Riondel Commission of Management meeting is scheduled for March 1, 2022 at 7:00 pm.

14. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Riondel Commission of Management meeting be adjourned at 8:23 pm.

Carried

Digitally Approved via Email

Gerald Panio, Chair

RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

- 1. *Nil.***

THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.

Future Riondel Commission of Management Meetings

- 2. *Men's Shed Workshop Rental***
- 3. *East Shore Budget Meeting***
- 4. *Drainage Budget conversation***
- 5. *Jack Lesnik invitation to March 1, 2022***

RIONDEL COMMISSION OF MANAGEMENT REVENUE & EXPENSE REPORT

January 2022 EXPENSES

DATE RECEIVED	DATE ON BILL	EXPENSE	CODE	PURPOSE	AMOUNT
2022.01.04	2022.01.01.	Riondel Cable Society	53040-OPR251-100	Advertising	\$100.00
2022.01.04	2021.12.23	Inland Allcare	55020-OPR251-100	Janitorial supplies	\$10.53
2021.12.25	2021.12.23	To-Dor Lock & Secuirty	53020-OPR251-100	Duplicate keys	\$32.13
2022.01.25	2022.01.22	Kottenay Industrial Supply Ltd.	55010-OPR467-100	Small tools	\$19.00
2022.01.19	2022.01.11	Crawford Bay Store	55050-OPR251-100	Gas	\$26.93
2022.01.19	2022.01.04	Crawford Bay Store	55050-OPR251-100	Gas	\$25.99
2022.01.19	2022.01.12	Nelson building Centre LTd.	55020-OPR467-100 55030-OPR467-100	Batteries, utility knife , carbon monoxide detector	\$21.33 \$34.63
2022.01.04	2021.12.29	Gray Creek Store	55050-OPR251-100	Repair and maintenance supplies	\$14.30
2021.07.07	2022.02.01	Home Hardware Building Ctr.	55010-OPR251-100	Insecticide	\$90.98
2022.02.01	2022.02.01	Crawford Bay Store	55050-OPR251-100	Gas	\$33.34

REVENUES

DATE RECEIVED	DATE ON CHEQUE	REVENUE	FROM	AMOUNT

Lindsay MacPhee

From: Panio Gerald <gpanio@bluebell.ca>
Sent: Friday, February 18, 2022 4:57 PM
To: Lindsay MacPhee
Subject: Re: Minutes for Approval

CAUTION

This email originated from outside the organization. Please proceed only if you trust the sender.

Hi Lindsay,

The minutes look fine. I did notice one detail in correspondence that I missed in your original draft when I reviewed it the first time. I know Garry talked about the 4-hour snow clearance on the hill, but I don't recall the suggestion that a local person could pick up the contract. It strikes me that that would be contrary to YRB's contractual mandate. I think Garry just suggested that residents could inform YRB if the hill wasn't being cleared in a timely manner. Is it possible to delete this one sentence from the minutes:

It is possible for someone in the community to pick up the contract for this section of road and get themselves up to speed with regards to requirements.

The sentence above could be replaced with the following:

Residents can help keep YRB informed if the hill isn't cleared and sanded in a timely manner.

If it's a hassle to make these changes, you can leave the text as is and you still have my formal approval of the minutes as you've sent them to me.

It was my error in not noticing the one line, and it may be that I'm misremembering that conversation.

Gerald

On Fri, Feb 18, 2022 at 12:15 PM Lindsay MacPhee <LMacPhee@rdck.bc.ca> wrote:

Hi Gerald,

Attached are the minutes for approval.

Lindsay MacPhee | Administrative Assistant - Riondel Commission of Management

Regional District of Central Kootenay