



REGIONAL DISTRICT OF CENTRAL KOOTENAY

Riondel Commission of Management OPEN MEETING MINUTES

7:00 pm

February 2, 2021

Remote Meeting

COMMISSION MEMBERS

Commissioner G. Panio (Chair)	Riondel
Commissioner W. Wensink	Riondel
Commissioner G. Tremblay	Riondel
Commissioner B. Wallace	Riondel
Commissioner T. Wilkinson	Riondel
Commissioner N. Anderson	Riondel
Commissioner G. Jackman	Director - Electoral Area A

MEMBERS ABSENT

Commissioner F. Cursors	Riondel
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STAFF

Lindsay MacPhee	Administrative Assistant - Recording Secretary
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MEMBERS OF THE PUBLIC

1 person in attendance

1. CALL TO ORDER

Chair Panio called the meeting to order at 7:01 p.m.

2. ADOPTION OF AGENDA

MOVED, and Seconded
AND Resolved:

The Agenda for the February 2, 2021 Riondel Commission of Management meeting, be adopted with the inclusion of Item No. 6.6 Furnace Update, Item No. 6.7 Outdoor Court and Item No. 7.1 Maintenance Issues before circulation.

Carried

3. RECEIPT OF MINUTES

The January 5, 2021 Riondel Commission of Management minutes have been received.

4. DELEGATE

No Delegates were scheduled for this Commission meeting.

5. OLD BUSINESS

6.1 Community Centre Security Follow-up

Chair Panio led discussions with the Commission in regards to options for moving forward with Community Centre Security including, Commissioners will gather resources and test equipment needed for installation by volunteers and look at security of current locks and windows.

6.2 Secondary Janitorial & Secretary Positions

Chair Panio provided the Commission with a verbal update in regards to the status of the secondary janitorial and secretarial positions including, the Regional District of Central Kootenay (RDCK) wants to keep this work in-house due to costs involved with hiring new staff, with our Maintenance Assistant agreeing to cover both positions as needed, with some training time required for the secretarial position.

6.3 Report on Water & Drainage Meeting

Chair Panio provided the Commission with a verbal report in regards to the Water & Drainage meeting including, a 5% increase in water rates, planned installation of a backup generator at the Water Treatment Plant, and there will be a further meeting to address deferred agenda items and to approve the Draft 2021 Financial Plans.

6.4 Report on Emergency Preparedness Meeting

Commissioner Wilkinson provided the Commission with a verbal report in regards to the Emergency Preparedness Meeting including, the RDCK has purchased IT kits to test and make available to communities, key risks were identified and response plans are being drafted, an Emergency Preparedness Plan for Riondel was provided, and a further meeting, scheduled for Wednesday, February 3 with Jon Jackson, Emergency Program Coordinator, will address the ferry as a major pinch point when traffic on Hwy 3A surges.

6.5 Report on Commission Workshop to Discuss Community Centre Planning

Chair Panio provided the Commission with a verbal report in regards to the Community Centre Planning Workshop including, previous planning documents have been digitized making the information more accessible, existing options include a staged proposal which shrinks the building down to a usable size over years, prioritizing a new roof for the part of the building to be saved, and the Commission will need to look at hiring a consultant to develop a solid plan, and will look to the Columbia Basin Trust (CBT) and the RDCK for funding options.

STAFF DIRECTION Lindsay MacPhee to create a Doodle Poll to schedule a Commission meeting to further discuss plans moving forward for Community Centre Planning.

6.6 Furnace Update

Chair Panio provided the Commission with a verbal update in regards to the new furnace installation including, a \$4,200 quote received from Tratech Mechanical Ltd., need to confirm if any of the existing ductwork requires alteration, and will make one final attempt to obtain a quote from Doug's Heating & Plumbing.

6.7 Outdoor Rink

Item deferred to a future meeting.

6. NEW BUSINESS

6.1 Maintenance Issues

Chair Panio provided the Commission with a verbal report in regards to maintenance issues including, tractor repairs required with replacement parts procured, snowblade showing wear and has been repaired but may need to be replaced in the near future, work may be required on Community Centre's sump pump basin with ongoing silting problems, and the hours for our Maintenance position have been increased to 40 hours a week.

7. CORRESPONDENCE

7.1 The letter received January 17, 2021 from Shirleen Smith re: A backup generator for the Riondel Water Treatment Plant, has been received.

8. AREA A DIRECTOR'S REPORT

Director Jackman provided the Commission with a verbal report including a reminder about the upcoming CBT Community Initiatives Grant application deadline of February 26 with online forms and links available on the RDCK website under grants, the national census is being done this year, including hiring of census takers, and he encourages the public to consider that community funding is directly related to the number of residents and which community residents identify as their permanent address.

9. FINANCIAL REPORTS

Chair Panio provided the Commission with a verbal report in regards to Commission expenses and revenue for January 2021.

10. PUBLIC TIME

11. NEXT MEETING

The next Riondel Commission of Management meeting is scheduled for March 2, 2021 at 7:00 pm.

12. ADJOURNMENT

MOVED and Seconded,
AND Resolved:

The Riondel Commission of Management meeting be adjourned at 8:01 pm.

Carried

Digitally approved via email

Gerald Panio, Chair

RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

1. *Nil.*

THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.

Future Riondel Commission of Management Meetings

1. *Lindsay MacPhee to create a Doodle Poll to schedule a Commission meeting to further discuss plans moving forward for Community Centre Planning.*
2. *Agenda Item 6.7 Outdoor Rink*