



REGIONAL DISTRICT OF CENTRAL KOOTENAY

RIONDEL COMMISSION OPEN MEETING AGENDA

7:00 PM

June 4, 2024

IN-PERSON MEETING LOCATION FOR HYBRID MEETING MODEL

The following location has been determined to hold the in-person meetings for Riondel Commission of Management:

Location Name: Riondel Community Centre, Commission Office, Room #6

Location Address: 1511 Eastman Ave., Riondel BC

The facility listed above will be able to accommodate the remote requirements for the meeting.

Meeting Link:

<https://rdck-bc-ca.zoom.us/j/99043941979?pwd=WIFDS0pBSkiERTVZQ1hMbWRTdWdPUT09>

Toll Free number: 1 855 703 8985

Meeting Number (access code): 990 4394 1979

COMMISSION/COMMITTEE MEMBERS

Commissioner G. Panio	Riondel	In-person
Commissioner N. Anderson	Riondel	In-person
Commissioner J. Donald	Riondel	In-person
Commissioner D. Lavigne	Riondel	In-person
Commissioner A. Cop	Riondel	In-person
Commissioner G. Jackman	Director – Electoral Area A	In-person

MEMBERS ABSENT

STAFF

Teresa Johnson	Meeting Coordinator	In-person
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___ out of ___ voting Commission/Committee members were present – quorum was met.

1. CALL TO ORDER

Chair Panio called the meeting to order at [Time] a.m./p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the May 7, 2024 Riondel Commission meeting, be adopted.

Carried/Defeated/Referred

4. RECEIPT OF MINUTES

The May 7th, 2024 Riondel Commission minutes, have been received.

5. DELEGATE

No Delegation.

6. PUBLIC TIME

The Chair will call for questions from the public at _____ a.m./p.m.

7. OLD BUSINESS

7.1 Commissioner Profiles

Chair Panio will review the status of Commissioner Profiles being added to the Riondel Commission of Management website.

7.2 Duct Cleaning

Chair Panio will provide a verbal review of the duct cleaning which was completed in the Riondel Community Centre on May 8th.

7.3 Riondel Community Centre Development Plan

Chair Panio, Commissioner Anderson and Commissioner Lavigne will provide the Commission with a verbal update on the Riondel Community Centre Development Plan.

7.4 Call for New Commissioners

Chair Panio will review the recent callout for new Commissioners and the current application policy.

7.5 Meeting with YRB (Yellowhead Road and Bridge) and the Ministry of Transportation and Infrastructure (MoTI)

Chair Panio will provide an update on the status of the meeting.

7.6 Electric Speed Sign

Commissioner Lavigne will provide a verbal update on the status of the electronic speed sign.

8. NEW BUSINESS

8.1 Community Centre Pamphlet

Chair Panio will provide an introduction to the brochure being created for events regularly held in the Riondel Community Centre.

8.2 Mother's Day Tea

Chair Panio will provide a verbal review of the Mother's Day Tea held in the Riondel Community Centre on May 12th, 2024.

8.3 Summer Community Dance

Chair Panio will provide the application received for a summer community dance to be held in the Riondel Community Centre with a date yet to be determined.

8.4 Radon Detector in Library

Chair Panio will review the Radon Detector available for public use.

8.5 Entrance Hallway Improvements

Chair Panio will provide a verbal review of the entrance hallway improvements completed in the Riondel Community Centre.

9. CORRESPONDENCE

No correspondence.

10. AREA A DIRECTOR'S REPORT

Director Jackman will provide the Commission with a verbal report.

11. FINANCIAL REPORTS

No items.

12. PUBLIC TIME

The Chair will call for questions from the public at _____ a.m./p.m.

13. NEXT MEETING

The following Riondel Commission meeting will be held on July 2nd at 7:00 pm.

14. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Riondel Commission meeting be adjourned at [] pm.

Carried/Defeated/Referred



rdck.ca

RIONDEL COMMISSION OF MANAGEMENT
Box 146
Riondel BC V0B 2B0
Phone: 250-225-3262
Email: tjohnson@rdck.bc.ca

SERVICE REVENUE

DATE: May 14 2024

ATTN: RDCK Accounts Receivable

NAME	TYPE	ACCT CODE	WORKORDER	AMOUNT
Refuse Tags Sold	Refuse	42035	OPR251-100	\$ 965.00
TOTAL EXPENSES:				\$ 965.00



rdck.

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Box 146
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Phone: 250-225-3262
Email: tjohnson@rdck.bc.ca

SERVICE EXPENSES

DATE: May 1 2024

ATTN: RDCK Accounts Payable

NAME	TYPE	ACCT CODE	WORKORDER	AMOUNT
Regional District of Central Kootenay	Refuse	55020	OPR251-100	\$ 3.50
Crawford Bay Store (50%) before tax	Fuel, Community Centre	55050	OPR251-100	\$ 45.15
Hipperson Home Hardware	Batteries	55020	OPR251-100	\$ 31.31
Cowan Office Supplies	Tractor Log Books	55020	OPR251-100	\$ 9.42
Home Hardware	Batteries, Paint, etc.	55020	OPR251-100	\$ 42.92
Gray Creek Store	Maintenance Supplies	55020	OPR251-100	\$ 40.53
Starlight Tool Services	Poly for Tractor & Mowe	55050	OPR251-100	\$ 64.14
Gray Creek Store	Screws	55020	OPR251-100	\$ 28.62
Crawford Bay Store (50%) before tax	Fuel, Water Service	55020	OPR251-100	\$ 112.25
Georama Growers	Landscaping	55020	OPR251-100	\$ 332.53
Home Hardware	Maintenance Supplies	55010	OPR251-100	\$ 112.28
TOTAL EXPENSES:				\$ 822.65



REGIONAL DISTRICT OF CENTRAL KOOTENAY

RIONDEL COMMISSION OPEN MEETING MINUTES

7:00 PM
May 7, 2024

IN-PERSON MEETING LOCATION FOR HYBRID MEETING MODEL

The following location has been determined to hold the in-person meetings for Riondel Commission of Management:

Location Name: Riondel Community Centre, Commission Office, Room #6

Location Address: 1511 Eastman Ave., Riondel BC

The facility listed above will be able to accommodate the remote requirements for the meeting.

Meeting Link:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m379e54c5c213884ee461a71aa5228417>

Toll Free number: 1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2772 434 5159

COMMISSION/COMMITTEE MEMBERS

Commissioner G. Panio	Riondel	In-person
Commissioner N. Anderson	Riondel	In-person
Commissioner J. Donald	Riondel	In-person
Commissioner D. Lavigne	Riondel	In-person
Commissioner A. Cop	Riondel	In-person
Commissioner G. Jackman	Director – Electoral Area A	In-person

MEMBERS ABSENT

STAFF

Teresa Johnson Meeting Co-ordinator

6 out of 6 voting Commission/Committee members were present – quorum was met.

1. CALL TO ORDER

Chair Panio called the meeting to order at 7:00 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the May 7, 2024 Riondel Commission meeting, be adopted.

Carried

4. RECEIPT OF MINUTES

The April 2, 2024 Riondel Commission minutes, have been received.

5. DELEGATE

No Delegation.

6. PUBLIC TIME

The Chair called for questions from the public at 7:01 p.m. One member of the public was present. Concerns over YRB (Yellowhead Road & Bridge) sweeping streets without removing the gravel and dust were expressed. This concern will be addressed with YRB in a future meeting with members of the Commission. A Crime Watch program introduction will be presented in the Activity Room of the Riondel Community Centre on May 21st at 6:30 p.m.

7. OLD BUSINESS

7.1 Commissioner Profiles

Chair Panio requested that Commissioners send in a brief profile introduction to the Commissions office for addition to the website if they have not already done so.

7.2 Duct Cleaning

Chair Panio provided an update on the request for duct cleaning in the Riondel Community Centre. Duct cleaning is scheduled for completion on May 8, 2024.

7.3 Riondel Community Centre Development Plan

Chair Panio provided a verbal update on the results of the Renovation Plan meeting held April. The Commission wishes to provide the following direction to staff:

We would like to go ahead with stucco refinishing of the North and East auditorium walls. The Commission will submit a quote from a contractor. Staff can pursue further quotes if required.

7.4 Refuse Service and Sticker Price Increase

Chair Panio and Commissioner Lavigne led a discussion regarding refuse service in Riondel. Commissioner Lavigne found that the installation of pedestals would be expensive and could pose a safety risk to users. An alternative solution is to add signage directing the public to request assistance from the attendant on site, if needed. Additional refuse

revenue from 2023 has been received in the amount of \$2945.00. The need for a sticker price increase to match other refuse sites is recognized.

MOVED and seconded,
AND Resolved:

RECOMMENDATION: That the sticker price for refuse bags in Riondel be increased to \$3.50 per bag.

Carried

8. NEW BUSINESS

8.1 Commissioner Wilkinson Resignation & Thank You Letter

Chair Panio reviewed the thank you letter sent on behalf of the Commission to Commissioner Wilkinson for his service. Commissioner Wilkinson will be submitting his emergency preparedness files to the Commission for future use. Commissioner Cop has agreed to review quarterly financial statements provided by RDCK staff. The Commission wishes to provide the following direction to staff:

To add Commissioner Cop as a recipient of the quarterly financial statements for Services S209, S165, and S241, and to remove Commissioner Wilkinson as a recipient.

MOVED and seconded,
AND Resolved:

RECOMMENDATION: That the Board send a letter to outgoing member Tom Wilkinson thanking him for his service at the RDCK.

Carried

8.2 Call for new Commissioners

Chair Panio reviewed that there are currently two vacant positions available with the Riondel Commission. Current Commissioners are requested to encourage community members who express an interest in the Commission to come forward to apply. Applicants must reside in Riondel and be permanent/full-time residents or be able to connect remotely.

8.3 Building Permit Feasibility

Commissioner Cop led a discussion on the availability of building inspectors and their response times. There is concern surrounding a lack of weekly inspections and the impact it has on projects. Past policy has been to have a building inspector visit sites on the East Shore once a week on a fixed day. Other communities of similar size are still receiving weekly inspections. Complaints of waiting several weeks for an inspector in Riondel have been heard. Director Jackman will follow-up and provide input to staff.

8.4 Review of Drainage Budget

Chair Panio led a discussion on the drainage budget. A large increase in the annual budget for drainage in 2024 has been realized, with a proposed \$99,000.00 loan to complete a bulk amount of work. No borrowing will be done without a letter of consent. Consultation is ongoing with Yellowhead Road and Bridge and the Ministry of Transport to understand who is responsible for maintaining culverts. A Water & Drainage Advisory Committee meeting is to be held prior to a community meeting. Meeting times are yet to be determined.

8.5 Meeting with Yellowhead Road & Bridge (YRB) and Ministry of Transportation and Infrastructure (MoTI) Staff

Chair Panio led a discussion on the need to meet with YBR and Moti representatives to review road issues in Riondel. Issues to bring forward include:

- Excess gravel on roads being swept to the boulevard rather than being removed.
- Residents parking vehicles on right-of-way access roads. Complaints to Bylaw officers through the online portal have not received a response, and no change has been noted with the issue.

8.6 Electronic Speed Sign

Chair Panio discussed the installation of an electronic speed sign in Riondel for a short period during the summer months. It will serve as a reminder to motorists of their real-time speed. Commissioner Lavigne will contact MoTI staff to request a unit.

8.7 Volunteer Community Cleanup

Chair Panio led a discussion on organizing a community cleanup. Residents have been cleaning up the community on an ongoing basis. There isn't currently a need to organize a community event.

8.8 Riondel Days Children's Festival

Chair Panio reviewed the Children's Festival application for August 3rd in Riondel Regional Park. This event will be organized as a part of Riondel Days, alongside a flea market, book sale, and pool tournament. The Community Association is looking for volunteers to participate in hosting the Children's Festival.

9. CORRESPONDENCE

No correspondence.

10. AREA A DIRECTOR'S REPORT

Director Jackman provided the Commission with a verbal report. No updates at this time.

11. FINANCIAL REPORTS

The April 2024 Financial Report for the Riondel Community Centre has been received. Chair Panio provided a verbal review. Major expenses include the architects report, furnace repair, and water line repair.

12. PUBLIC TIME

The Chair called for questions from the public at 8:04 p.m. No members of the public were present.

13. NEXT MEETING

The next Riondel Commission meeting will be held on June 4th, 2024 at 7:00 pm.

14. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Riondel Commission meeting be adjourned at 8:06 pm.

Carried