

_ out of 7 voting Commission/Committee members were present – quorum was met.

1. CALL TO ORDER

Chair Panio called the meeting to order at ____ p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the April 2, 2024 Riondel Commission meeting, be adopted.

Carried/Defeated/Referred

4. RECEIPT OF MINUTES

The March 5, 2024 Riondel Commission minutes, have been received.

5. DELEGATE

No delegates are scheduled to present.

6. PUBLIC TIME

The Chair calls for questions from the public at ____ p.m.

7. OLD BUSINESS

7.1 Commissioner Introduction

Commissioner Lavigne to lead introductions and discussion.

7.2 Unsightly Property Bylaw

Commissioner Cop to lead discussion regarding the unsightly property bylaw.

7.3 Volunteer and Contractor Liability Insurance

Commissioner Cop will lead a follow-up discussion.

7.4 Riondel Community Centre Development Report

Chair Panio will provide an update on the report.

7.5 Duct Cleaning

Chair Panio will provide an update on duct cleaning in the Riondel Community Centre.

7.6 AED Defibrillator Maintenance

Chair Panio will lead a discussion regarding the best course of action for maintaining the defibrillator in the Riondel Community Centre.

7.7 Garbage Collection

Commissioner Lavigne will provide an update on the possibility of introducing a curbside collection service in Riondel.

8. NEW BUSINESS

8.1 Auditorium Usage Protocols

Chair Panio will provide clarity regarding health and safety protocols in place for the Riondel Community Centre.

8.2 Recent Maintenance of the Riondel Community Centre

Chair Panio will review some of the recent maintenance work completed in the Riondel Community Centre.

9. CORRESPONDENCE

10. AREA A DIRECTOR'S REPORT

Director Jackman to provide the Commission with the Area A Directors report.

11. FINANCIAL REPORTS

Chair Panio will review the March 2024 financial report for the Riondel Community Centre.

12. PUBLIC TIME

Chair Panio will call for questions at ____p.m..

13. NEXT MEETING

The next Riondel Commission meeting will be held on May 6, at 7:00 pm.

14. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Riondel Commission meeting be adjourned at ____ pm.

Carried/Defeated/Referred

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the March 5, 2024 Riondel Commission meeting, be adopted.

Carried

4. RECEIPT OF MINUTES

The February 6, 2024 Riondel Commission minutes, have been received.

5. DELEGATE

No delegates are scheduled to present.

6. PUBLIC TIME

The Chair called for questions from the public at 7:41 p.m. Four members of the public were present, and no questions were presented.

7. OLD BUSINESS

7.1 Riondel Community Centre Development Report

Chair Panio provided an update on the Community Centre Development Plan. A universal washroom along with automatic entrance doors were added in the early stages of the plan. The plan has been sent to Columbia Basin Trust (CBT) to use as scope of understanding of the Commission's priorities for project completion. It will be the task of the Commission to meet with CBT representatives to discuss details of moving forward with the Development Plan. A digital copy of The Fairbanks Architects report from 2013 will be made available to Commissioners by Chair Panio.

7.2 RDCK Budget Meeting March 5, 2024

Chair Panio led a brief discussion on feedback received from the public information session.

7.3 Duct Cleaning Estimate

Chair Panio reviewed the estimate received for duct cleaning in the Riondel Community Centre. Cost estimate from Kootenay Duct Cleaners is \$1995.00 to clean all duct work.

MOVED and seconded,
AND Resolved:

That the board direct staff to notify Kootenay Duct Cleaning that the Commission wishes to go ahead with duct cleaning in the Riondel Community Centre.

Carried

7.4 Garbage Collection

Commissioner Lavigne provided an update on the curbside service proposal from Tip It. The entire town of Riondel would need to participate in order to receive curbside service. The Riondel Refuse budget needs to be reviewed to determine the best course of action. Garbage sticker sales are currently not adequate to cover the costs of the service.

7.5 Hallway Lighting Costs

Chair Panio reviewed the cost of hallway lighting installation that was completed in January 2024. The amount charged for installation was higher than expected. A donation of \$250 was made to offset cost. Final cost of project was \$750.00.

8. NEW BUSINESS

8.1 RDCK Online Portal for Bylaw and Dog Complaints

Chair Panio provided information on where to access the new portal. Information can be found at rdck.ca under the services tab.

8.2 Recent Vandalism

Chair Panio lead a discussion on recent acts of vandalism around community facilities which include:

- Partial burning of equipment
- Basketball hoop pulled down
- Paper in gas tank of snow blower
- Damage to standpipe protective posts
- Destruction of surveillance camera

8.3 Insulation Grants for Homeowners

Commissioner Anderson provided information on the availability of insulation upgrade grants through FortisBC. Households with a combined income under \$53,000 can receive 95% rebates on insulation upgrades. Copies of the information package will be available at the desk in the Riondel Library.

8.4 Increase in S209 Service Budget

Chair Panio reviewed the implications of an increase in taxes to accommodate the upcoming 2024 service budget. The discussion focused on the ability to do renovation work without the need to resort to borrowing or drawing down reserves, and the importance of building up the capital reserve fund for long-term sustainability.

Moved and seconded,
AND Resolved that:

An increase on requisition of 14.84 % be applied to the 2024 budget

Carried

8.5 Security Cameras

Chair Panio reviewed the current status of security cameras around the Community Centre. More cameras may be purchased. Without video evidence, the ability of the RCMP to act on vandalism reports is limited.

8.6 Contractor and Volunteer Liability Insurance

Commissioner Cop lead a discussion on the need for volunteer insurance to perform trade functions at the Riondel Community Centre. Commissioner Cop also requested that RDCK staff verify the trades credentials of all tradespeople regularly doing work at the Community Centre.

8.7 AED Defibrillator Maintenance

Commissioner Wilkinson led a discussion on the responsibility of yearly AED Defibrillator maintenance and battery and pad replacement as required. The Ambulance Society has previously replaced pads and batteries. There have been some requests for a workshop on defibrillator use.

Moved and seconded,
AND Resolved that:

That the board support the regular maintenance of the AED defibrillator located in the Riondel Community Centre, covering the cost of replacing batteries and pads as required..

Carried

9. CORRESPONDENCE

No correspondence.

10. AREA A DIRECTOR'S REPORT

Director Jackman provided the Commission with a verbal report. Information on rental/secondary suites initiatives and grants can be found on the Creston Housing Hub.

11. FINANCIAL REPORTS

Chair Panio reviewed the February 2024 financial report for the Riondel Community Centre. Room rental increases of 10% were realized in January 2024. Future reports will only record income and expenses for the S209 budget.

12. PUBLIC TIME

Chair Panio called for questions from the public. 3 members of the public were present and no questions were presented.

13. NEXT MEETING

The next Riondel Commission meeting will be held on April 2, at 7:00 pm.

14. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Riondel Commission meeting be adjourned at 9:03 pm.

Carried

DIGITALL APPROVED

Chair, Panio

RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

1. That the board direct staff notify Kootenay Duct Cleaning that the Commission wishes to go ahead with duct cleaning in the Riondel Community Centre.
2. An increase on requisition of 14.84 % be applied to the 2024 budget
3. That the board support the regular maintenance of the AED defibrillator located in the Riondel Community Centre and covering the cost of replacing batteries and pads every three years.

Jenna Chapman

From: Dosenberger Excavating <dosenexc@sbdemail.com>
Sent: November 19, 2023 12:27 PM
To: Jenna Chapman
Cc: Dosenberger Excavating
Subject: Fw: Sunshine Bay Regional Park November 9, 2023 Meeting Minutes
Attachments: 2023-11-09-SUB_Minutes.pdf

CAUTION This email originated from outside the organization. Please proceed only if you trust the sender.

Hi Jenna, the meeting minutes are approved.
Thank you,

Lorie Dosenberger
Chair Sunshine Bay Park Commission
250-229-5214
----- Original Message -----

From: [Jenna Chapman](#)
To: ['Dosenberger Excavating'](#)
Sent: Thursday, November 16, 2023 11:17 AM
Subject: Sunshine Bay Regional Park November 9, 2023 Meeting Minutes

Good Morning Chair Dosenberger,

I would like to follow up with you in regards to the below e-mail.

Please find attached the November 9, 2023 Meeting Minutes for your review and approval.

Thank you,

Jenna Chapman | Administrative Coordinator – Community Services
Regional District of Central Kootenay
Phone: 250.352.8195 |
rdck.ca



rdck.ca

RIONDEL COMMISSION OF MANAGEMENT
Box 146
Riondel BC V0B 2B0
Phone: 250-225-3262
Email: tjohnson@rdck.bc.ca

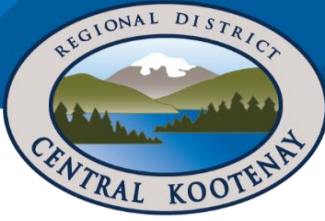
SERVICE EXPENSES

DATE: Friday, March 1, 2024

NAME	TYPE	ACCT CODE	WORKORDER
Crawford Bay Store (50%) before tax	Fuel	55050	OPR251-100
Harrop-Proctor Forest Products	Building Supplies	55010	OPR251-100
Gray Creek Store	Smoke Detector	55030	OPR251-100
Akokli Construction Ltd.	Snow Removal	54030	OPR251-100
Crawford Bay Store (50%) before tax	Fuel, Community Centre	55050	OPR251-100
Pyramid Building Supplies	Building Supplies	55010	OPR251-100
Kemlee	Tractor Repair	55050	OPR251-100
Crawford Bay Store (50%) before tax	Fuel, Community Centre	55050	OPR251-100
Kootenay Industrial Supply	Operating Supplies	55020	OPR251-100
Kootenay Industrial Supply	Tractor Extinguisher	55050	OPR251-100
Nelson Building Centre	Maintenance Supplies	55010	OPR251-100
			TOTAL EXPENSES:



AMOUNT	
\$	47.42
\$	211.68
\$	93.40
\$	105.00
\$	39.55
\$	26.35
\$	46.57
\$	45.27
\$	62.42
\$	58.88
\$	98.17
\$	834.71



rdck.ca

RIONDEL COMMISSION OF MANAGEMENT
Box 146
Riondel BC V0B 2B0
Phone: 250-225-3262
Email: tjohnson@rdck.bc.ca

SERVICE REVENUE

DATE: March 19 2024

ATTN: RDCK Accounts Receivable

NAME	TYPE	ACCT CODE	WORKORDER	AMOUNT
Refuse Sticker Sales	Refuse Fees	42035	OPR251-100	\$ 60.00
Refuse Sticker Sales	Refuse Fees	42035	OPR251-100	\$ 470.00
Riondel Boat Club	Rental Income	42045	OPR251-100	\$ 50.00
TOTAL EXPENSES:				\$ 580.00