



## REGIONAL DISTRICT OF CENTRAL KOOTENAY

# RIONDEL COMMISSION OPEN MEETING AGENDA

**7:00 p.m.**  
**02 January 2024**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

**Join by Video:**

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m4f2c97ef2a354359c5e7f505c25e4961>

**Join by Phone:**

+1-604-449-3026 Canada Toll (Vancouver)

**Meeting Number (access code):** 2773 789 6903

**Meeting Password:** pkBG48d237R (75244832 from phones)

**In-Person Location: Riondel Community Centre, Commission Office, Room #6**  
**1511 Eastman Ave., Riondel BC**

### COMMISSION/COMMITTEE MEMBERS

Commissioner Panio	Riondel	In Person/Remote
Commissioner Anderson	Riondel	In Person/Remote
Commissioner Wilkinson	Riondel	In Person/Remote
Commissioner Donald	Riondel	In Person/Remote
Commissioner Jackman	Director – Electoral Area A	In Person/Remote

### STAFF

Teresa Johnson	Administrative Assistant – Meeting Coordinator
Jenna Chapman	Administrative Coordinator Community Services

\_\_\_\_ out of \_\_\_\_ voting Commission/Committee members were present – quorum was met.

**1. CALL TO ORDER**

[RDCK Board Chair (if present) or RDCK Corporate Officer or RDCK Staff or RDCK Director] called the meeting to order at [Time] a.m./p.m.

**2. ELECTION OF CHAIR**

**CALL FOR NOMINATIONS (3 Times)**

[Director/Member] [Last Name] nominated [Director/Member] [Last Name].

[Director/Member] [Last Name] nominated [Director/Member] [Last Name].

[Director/Member] [Last Name] nominated [Director/Member] [Last Name].

**OPPORTUNITY FOR CANDIDATES TO ADDRESS THE [COMMISSION/COMMITTEE]**

Two minutes per address.

**VOTE BY SECRET BALLOT**

[RDCK Board Chair (if present) or RDCK Corporate Officer or RDCK Staff or RDCK Director] distribute the ballots

**DECLARATION OF ELECTED OR ACCLAIMED CHAIR**

[RDCK Board Chair (if present) or RDCK Corporate Officer or RDCK Staff or RDCK Director] ratifies the appointed [Director/Member] [Last Name] as Chair of the [Name of the Commission/Committee] for [Current Year].

**DESTROY BALLOTS**

**Moved** and Seconded,  
And Resolved

That the ballots used in the election of the [Name of Commission/Committee] be destroyed.

**Carried/Defeated/Referred**

**1. CALL TO ORDER**

Chair [Name] called the meeting to order at [Time] p.m.

**2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

**3. ADOPTION OF AGENDA**

**MOVED** and seconded,  
AND Resolved:

The Agenda for the January 2, 2024 Riondel Commission meeting, be adopted as circulated.

**Carried/Defeated/Referred**

**4. RECEIPT OF MINUTES**

The December 05, 2023 minutes, Riondel Commission have been received.

**5. DELEGATE**

**5.1** There are no Delegates scheduled for this Commission Meeting.

**6. OLD BUSINESS (If there are no staff reports this item can be called OLD BUSINESS)**

**6.1 Introduction of Teresa Johnson, Riondel Administrative Assistant**

Commissioner Panio to introduce the new Riondel Administrative Assistant and Meeting Coordinator to the Commission.

**6.2 Welcome to new Commission Member Donna Lavigne.**

Riondel Commission to welcome Donna Lavigne to the Riondel Commission.

**6.3 Water and Drainage Advisory Report**

Commissioner Panio to provide the Commission with a verbal update on the Water and Drainage Advisory Report.

**6.4 Report on Community Centre Renovations**

Commissioner Panio to provide the Commission with a verbal report on the Community Centre Renovations.

**6.5 Community Preparedness Update**

Commissioner Wilkinson to provide the Commission with a verbal update on the Community Preparedness.

**6.6 Riondel Community Association Update**

Commissioner Panio to provide the Commission with a verbal update on the Riondel Community Association.

**6.7 Electrical connection to old Rec Centre, tennis court, and cook shack**

Commissioner Panio to provide the Commission with a verbal update on the Electrical Connection to the old Rec Centre, tennis court, and cook shack.

**7. NEW BUSINESS**

**7.1 Eastshore Shed Update**

Commissioner Panio to provide the Commission with a verbal update on the Eastshore Shed.

**7.2 2024 Proposed Riondel Commission Meeting Dates**

The Commission approve the 2024 proposed meeting dates

DATE	TIME	LOCATION
February 6, 2024	7:00p.m. (PST) 8:00p.m. (MST)	Riondel Community Centre Rm#6
March 5, 2024	7:00p.m. (PST) 8:00p.m. (MST)	Riondel Community Centre Rm#6
April 2, 2024	7:00p.m. (PST) 8:00p.m. (MST)	Riondel Community Centre Rm#6
May 7, 2024	7:00p.m. (PST) 8:00p.m. (MST)	Riondel Community Centre Rm#6
June 4, 2024	7:00p.m. (PST) 8:00p.m. (MST)	Riondel Community Centre Rm#6
July 2, 2024	7:00p.m. (PST) 8:00p.m. (MST)	Riondel Community Centre Rm#6
August 6, 2024	7:00p.m. (PST) 8:00p.m. (MST)	Riondel Community Centre Rm#6
September 3, 2024	7:00p.m. (PST) 8:00p.m. (MST)	Riondel Community Centre Rm#6

October 1, 2024	7:00p.m. (PST) 8:00p.m. (MST)	Riondel Community Centre Rm#6
November 5, 2024	7:00p.m. (PST) 8:00p.m. (MST)	Riondel Community Centre Rm#6
December 3, 2024	7:00p.m. (PST) 8:00p.m. (MST)	Riondel Community Centre Rm#6

**Moved** and seconded,  
AND Resolved that it be recommended:

That the 2024 proposed Riondel Commission Meeting dates, times and proposed location be adopted.

**Carried/Defeated/Referred**

**8. PUBLIC TIME**

The Chair will call for questions from the public at \_\_\_\_\_ p.m.

**9. NEXT MEETING**

The next Riondel Commission meeting is scheduled for February 6, 2024 at 7:00pm (PST) 8:00p.m. (MST)

**10. ADJOURNMENT**

**MOVED** and seconded,  
AND Resolved:

The Riondel Commission meeting be adjourned at [Time].p.m.

**Carried/Defeated/Referred**



## REGIONAL DISTRICT OF CENTRAL KOOTENAY

# RIONDEL COMMISSION OPEN MEETING MINUTES

**7:00 PM**

**December 5, 2023**

### IN-PERSON MEETING LOCATION FOR HYBRID MEETING MODEL

The following location has been determined to hold the in-person meetings for Riondel Commission of Management:

**Location Name:** Riondel Community Centre, Commission Office, Room #6

**Location Address:** 1511 Eastman Ave., Riondel BC

The facility listed above will be able to accommodate the remote requirements for the meeting.

### COMMISSION/COMMITTEE MEMBERS

Commissioner G. Panio	Riondel	In-person
Commissioner N. Anderson	Riondel	In-person
Commissioner T. Wilkinson	Riondel	In-person
Commissioner J. Donald	Riondel	
Commissioner Wilkinson	Riondel	In-person
Commissioner G. Jackman	Director – Electoral Area A	In-person

### 1. CALL TO ORDER

Chair Panio called the meeting to order at 7:01 p.m.

### 2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

### 3. ADOPTION OF AGENDA

**MOVED** and seconded,  
AND Resolved:

The Agenda for the December 5, 2023 Riondel Commission meeting, be adopted, with the addition of agenda items 8.9 Streetlight Notification, 8.10 Meeting with Joe Chirico, 8.11 Emergency Planning Update.

**Carried**

**4. RECEIPT OF MINUTES**

The November 7, 2023 Riondel Commission minutes, have been received.

**5. DELEGATE**

There are no delegations scheduled for this Commission Meeting.

**6. PUBLIC TIME**

There was one Riondel Community Member in attendance.

**7. OLD BUSINESS**

**7.1 Cell Service Letter**

Chair Panio reviewed a draft Cell Service Letter addressed to Jeanne Hollis at the Ministry of Citizen Services.

**MOVED** and seconded,  
AND Resolved:

That the Board approve a Letter to the Ministry of Citizen Services regarding Cell Service in the Riondel area.

**Carried**

**7.2 Water & Drainage Advisory Board**

Chair Panio explained to the Commission that he would go in further detail of the November 28, 2023 meeting at the Riondel Commission Meeting in January. Commission Jackman stated there is a need for a public meeting to discuss drainage priorities in the town, potential taxation increases, and whether a ditching alternative to the current underground system should be considered. RDCK staff will set up this public meeting in the New Year.

**7.3 Radon Tester**

Chair Panio reported on the progress in acquiring a radon tester that can be loaned out through the Riondel Reading Centre to interested homeowners. Chair Panio will contact Commission Jackman about proceeding with this program, and will take responsibility, along with volunteer Donna Lavigne, for signing out and tracking radon detector loans.

**7.4 Call for Commissioners**

The Commission discussed the appointments of new Commission Memembers as well as the renewal of existing memberships. There are still openings available for Commission members.

**MOVED** and seconded,  
AND Resolved that:

That the Board appoint the following individual(s) to the Riondel Commission for a term to end December 31, 2025.

Donna Lavigne	Riondel
Gerald Panio	Riondel
T. Wilkinson	Riondel
N. Anderson	Riondel

**7.5 Condition of Riondel Road**

Commissioner Anderson reviewed a draft of a letter to be sent to Ministry of Transportation Rep, Gundula Brigl.

**MOVED** and seconded,  
AND Resolved:

That the Board approve a Letter to the Ministry of Transportation regarding Riondel Road

**Carried**

**7.6 Community Centre Renovations**

Chair Panio reviewed progress on implementation of further improvements to the Riondel Community Centre, including a recent meeting with General Manager Joe Chirico and designs for a commercial kitchen.

**8. NEW BUSINESS**

**8.1 Administrative Assistant Hiring**

Commissioner Panio reported on progress towards hiring a new Administrative Assistant for the Commission. Three interviews were held for the position, one candidate was selected, and reference checks are currently being done to complete the hiring process.

**8.2 Riondel Community Association**

Chair Panio reported on the formation of this new Riondel Community Association. This association will take over the role previously held by the Riondel Seniors Association, with a broader mandate to reach out to all Riondel and East Shore residents to provide programming and activities.

**8.3 Christmas Craft Fair**

Chair Panio reported on the December 2, 2023 Christmas Craft Fair held in the Community Centre auditorium. Organizers reported that the Fair was a success, even with the snowfall that likely kept some people at home. The organizers gave the Commission the table fees of \$295 in lieu of rental for the auditorium.

**8.4 Community Christmas Dinner**

Chair Panio reviewed the Community Christmas Potluck Supper to be held on Saturday, December 9, at 5:30 p.m.

**8.5 Water Testing Certification**

Chair Panio reviewed certification levels of our Maintenance Staff. Maintenance Person Evan Salmon has now qualified for a Level I Small Water Systems Licence and will be able to assume wider responsibilities at our water treatment plant. Some work still needs involvement of other RDCK staff, as our plant is rated as a Level 2 system.

#### **8.6 Danger Trees**

Chair Panio will review residents' concerns regarding danger trees on RDCK and other properties in town. A main area of concern was the trail/park area that bisects Russell Avenue. Chair Panio had an RDCK map identifying this area as RDCK land, but Commissioner Jackman said that a provincial map did not have a property identifier. If this area is in fact Crown Land, funding for fire mitigation might be available. Further investigation is needed to ascertain land ownership.

#### **8.7 Tip-It Bin Change**

Chair Panio stated that a fourth Tip-It bin will be added for waste management in Riondel. Currently, with a two-week pickup period and increased use by residents, the three bins we have are being overfilled.

#### **8.8 Riondel Curling Club**

Commissioner Anderson to provide the Commission with a proposed motion for the Riondel Curling Club.

**MOVED** and seconded,  
AND Resolved:

That the Riondel Commission direct staff to add a fixed grant line to the 2024 S209 Recreational Facilities Budget of \$3000.00. The S209 Recreational Facilities Budget will be reviewed annually.

**Carried**

#### **8.9 Streetlights**

Chair Panio informed Commissioners that they should contact Wade Wensink of the Riondel Cable Society if they receive notice from residents of streetlights that need servicing.

#### **8.10 Meeting with General Manager Joe Chirico**

Chair Panio reported that Joe Chirico will meet with representatives of various user groups that rent rooms in the Riondel Community Centre to establish protocols for rental contract, invoicing, and insurance coverage. The meeting will be held in the Commission Office on Thursday, December 7<sup>th</sup>, at 1:30 p.m. Should General Manager Chirico be unable to attend in person, we will try to establish a remote phone-in

connection.

#### **8.11 Emergency Planning Report**

Commissioner Wilkinson reported that he has had no success in getting a commitment from the Ministry of Transport to use the Kootenay Lake ferry as an emergency evacuation option for Riondel residents. MOTI indicated that other water vehicles should be enlisted for this purpose, but Commissioner Wilkinson indicated that there were insufficient boats in Riondel capable of such an evacuation, particularly in the event of rough waters on the lake. He is looking at a couple of private barge options.

Commissioner Wilkinson also indicated that MOTI is not willing to look at the possibility of a second road to provide access to and from Riondel in the event that the Riondel north road were cut off from Highway 3.



To date, the Riondel Emergency Planning Committee has received 68 responses to their questionnaire regarding emergency planning on the East Shore.

A question was raised as to whether there is currently a Fire Warden in the Riondel area. No one could identify anyone in this role.

**9 CORRESPONDENCE**

There was no Correspondence for this Commission Meeting.

**10 AREA A DIRECTOR'S REPORT**

Director Jackman reported on the need for the RDCK and local municipalities to deal with provincial changes to housing regulations and the effect of those changes on local by-laws regarding rental options. The provincial government is also insisting that local Community Planning, which affects land use, zoning and by-laws, be done every five years. This five-year timetable has not been adhered to in previous years, and many Community Plans need revision.

**11 FINANCIAL REPORTS**

No items.

**12 PUBLIC TIME**

A question was raised as to whether anything could be done to mitigate the impact of certain Riondel streetlights on nearby homeowners. There would be costs associated with adding hoods to certain lights, or with changing the type of lighting. Further information regarding costing might be solicited from RDCK staff person Tom Dool. Chair Panio indicated that Riondel residents saw the streetlights as important, judging by the regularity with which non-functioning lights were reported to the Commission.

**13 NEXT MEETING**

The following Riondel Commission meeting will be held on January 2, 2024 at 7:00 pm.

**14 ADJOURNMENT**

**MOVED and seconded, AND Resolved:**

The Riondel Commission meeting be adjourned at 9:05 pm.

**DIGITALLY APPROVED**

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Chair, Panio