



REGIONAL DISTRICT OF CENTRAL KOOTENAY

RIONDEL COMMISSION OPEN MEETING MINUTES

7:00 PM
May 2, 2023

IN-PERSON MEETING LOCATION FOR HYBRID MEETING MODEL

The following location has been determined to hold the in-person meetings for Riondel Commission of Management:

Location Name: Riondel Community Centre, Commission Office, Room #6
Location Address: 1511 Eastman Ave., Riondel BC

The facility listed above will be able to accommodate the remote requirements for the meeting.

Meeting Link:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m6f2ed336b61f6443c5ebb48e6b626023>

Toll Free number: 1-844-426-4405

Meeting Number (access code): 2770 280 0001

COMMISSION/COMMITTEE MEMBERS

Commissioner G. Panio	Riondel	In-person
Commissioner N. Anderson	Riondel	In-person
Commissioner T. Wilkinson	Riondel	In-person
Commissioner J. Donald	Riondel	In-person
Commissioner W. Morris	Riondel	In-person
Commissioner G. Jackman	Director – Electoral Area A	In-person

MEMBERS ABSENT

STAFF

Lindsay MacPhee Administrative Assistant - Meeting Coordinator

6 out of 6 voting Commission members were present – quorum was met.

1. CALL TO ORDER

Chair Panio will call the meeting to order at 7:01 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the May 2, 2023 Riondel Commission meeting, be adopted with the inclusion of items 7.8 Emergency Preparedness Update, 7.9 Security Cameras & Vandalism, 8.4 Radon Testing for Community Centre, 8.5 Playground Cleanup Date, 8.6 Drainage Issues on Campbell Ave., 8.7 Electrical Issues at the Old Recreation Centre, 8.8 Possible Bylaw Amendments Regarding Commissioners, and 8.9 Water Advisory Committee.

Carried

4. RECEIPT OF MINUTES

The April 4, 2023 Riondel Commission minutes, have been received.

5. DELEGATE

- 5.1** Marshall Schurman and Indigo Cannon, community youth residents, recommended that the Commission consider outfitting the outdoor rink with basketball hoops for summer use. A discussion followed indicating the best way to fund this is through a Recreation 9 grant in the fall. Director Jackman may have a hoop or two that could be installed and adjustable hoops are available for \$440. Commissioner Morris will check with Joe Chirico, General Manager of Community Services, regarding any liability issues and potential points of concern.

MOVED and seconded,
AND Resolved, that:

The Riondel Commission support the basketball initiative proposed by Marshall Schurman and Indigo Cannon subject to liability review by Regional District Central Kootenay staff.

Carried

- 5.2** Mike Barradell-Smith, of the East Shore Shed Group, requested Commission support to modify plans for heating, adding dust collection and the acquisition of a Computer Numerical Control (CNC) machine.

MOVED and seconded,
AND Resolved, that:

The Riondel Commission support the East Shore Shed endeavours to modify heat, add dust collection and purchase a Computer Numerical Control machine.

Carried

6. PUBLIC TIME

No public comment.

7. OLD BUSINESS

7.1 Discussion of Rental Fees

Chair Panio led the Commission in a discussion on rental fees for the Riondel Community Centre, including a review of current Regional District of Central Kootenay (RDCK) policy and report on User Fees and Charges for Publicly Provided Parks and Recreation Services. Commissioner Morris will contact Craig Stanley, Regional Manager - Operations & Asset Management, regarding the real costs of operating the Riondel Community Centre. A working group will meet on Tuesday May 23, 2023 at 7:00 pm.

MOVED and seconded,
AND Resolved, that:

Item 7.1 Discussion of Rental Fees lie on the table until a working group can review and evaluate real costs and benefits to determine what appropriate user charges should be for Riondel Facilities.

Carried

7.2 Riondel Community Centre Roof Update

Chair Panio provided the Commission with a verbal update on the Riondel Community Centre Roof modification project, including preparatory work has started and the uncertainty surrounding the cost of repairs to the untendered part of the roof means funds may possibly come out of reserves and from borrowing, which will affect the ability to leverage further funds from Columbia Basin Trust (CBT) for further work on the building.

7.3 Painting of the Riondel Community Centre Hallway

Chair Panio provided the Commission with a verbal update regarding the painting of the main hallway, including that the painting is complete although some of the display boards need touching up. Jed Bowen will return to do this work at no cost to the Riondel Service.

7.4 Report on Columbia Basin Trust (CBT) Session

Chair Panio provided the Commission with a verbal report on CBT's open house and community meeting held Wednesday, April 12, 2023, including that the session went well, attendance was high and CBT representatives were pleased with the turnout.

7.5 Report on ServiceBC Session

Chair Panio provided the Commission with a verbal report on Service BC's mobile office session held Wednesday April 12, 2023 in the Media Lab, including that advertising and publicity could be expanded to promote a stronger response to the next session.

7.6 Update on East Shore Shed Activities

Chair Panio provided the Commission with a verbal update on the activities of the East Shore Shed group, refer to delegate, item 5.2.

7.7 Media Lab Update

Chair Panio provided the Commission with a verbal update regarding activities in the Media Lab, including that attendance is low. Volunteers need training on some of the programs and equipment so they are able to instruct others. Increased advertising is needed to let people know the space is open 6:00 – 9:00 pm every Thursday.

7.8 Emergency preparedness Report

Commissioner Wilkinson provided the Commission with a verbal update on emergency preparedness initiatives, including that neighborhood surveys have been distributed and 40 have been received back thus far. This data will be compiled, responses evaluated, and next steps determined from there. Notable funds available include a Small Community Wildfire grant for sprinkler system installation on public facilities, and funding for emergency generators.

7.9 Security Cameras & Vandalism

Chair Panio provided the Commission with a verbal update on Security cameras and vandalism, including that two more cameras for surveilling the premises have been purchased, these have proved useful to capture and potentially deter intruders. There has been activity at the marina recently but no major incidents or damage reported.

8. NEW BUSINESS

8.1 Irrigation for the Riondel Ball Field

Chair Panio provided the Commission with a verbal report regarding installation of irrigation for the Riondel baseball field, including that the estimate given was \$34,000. Chair Panio is consulting with contacts familiar with such matters to determine whether the quote is reasonable, and if so, he will contact Teck Cominco for financial support through their Heritage Property program.

8.2 Review of March 2023 budgets for Drainage, Water & Recreation Facility

Chair Panio led the Commission in a verbal review of the first quarter 2023 budgets for the Riondel services, notable items include:

- 49% of the Drainage budget has gone towards administration and no work has been done
- Utility costs are quite high which might be due to increased use of auditorium
- The \$3,000 that the Commission voted to support the Riondel Curling Club is likely not going forward due to higher costs in the year's utility budget
- Budget for rentals was \$16,000 and we have received in \$8,400
- 44% of the repairs and maintenance budget for the Water System has been used

8.3 Floor Scrubber for the Riondel Community Centre

Chair Panio provided the Commission with a verbal report on acquiring a floor scrubber for the Riondel Community Centre, including that a scrubber was found in the storage room, the Senior's Association purchased related cleaning supplies and volunteers used the scrubber in the Senior's room with good results and it will be

used elsewhere. The Senior`s Association would like the Commission to subsidize part of the costs of the cleaning supplies at \$300. Instructions have been prepared for others to use the machine.

MOVED and seconded,
AND Resolved, that it be recommended to the Board that:

The Board approve the payment of the following funds from the Riondel Commission S209 2023 budget for 50% of the cleaning supplies for the floor scrubber:

Senior`s Association	\$150
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Carried

8.4 Radon Testing for Riondel Community Centre

Chair Panio provided the Commission with a verbal report on radon testing for the Riondel Community Centre, including that testing was done in the Bluebell manor where three units came up positive. Because of this, testing of the Riondel Community Centre should be considered. Andre Noel, Safety Advisor, has a machine and will be contacted to come and perform the testing.

8.5 Playground Cleanup Date

Chair Panio provided the Commission with a verbal report on a playground cleanup date, including that two or three volunteers are needed for a work bee to clean up the playground on May 13, 2023 from 9:00 am - 12:00 pm.

8.6 Drainage Issues on Campbell Ave.

Chair Panio provided the Commission with a verbal report on drainage issues on Campbell Ave., including that the drainage on the west side of Campbell is still causing people problems with water in basements and community residents expressing a desire for this to be investigated. There is a PVC pipe feeding the ditch that goes under the highway on the west side of the road that may need to be investigated.

8.7 Electrical Issues at the Old Recreation Centre

Chair Panio provided the Commission with a verbal report on electrical issues at the old recreation centre, including that when the recent electrical work at the curling club was done, the power to the Recreation Centre was completely disconnected, and this includes the outdoor skating rink and cook shack. Mayday Electric is still waiting for replacement fuses, once these are replaced then next steps will be taken to determine what power supply needs remain.

8.8 Possible Bylaw Amendments Regarding Commissioners

MOVED and seconded,
AND Resolved, that it be recommended to the Board:

That the Board direct staff to prepare an amendment bylaw for Riondel Commission Bylaw No. 2759, 2023 to adjust the commission membership to include those who reside within the Riondel Fire Service area.

Carried

8.9 Water Advisory Committee

Chair Panio provided the Commission with a verbal report on the establishment of the Community Advisory Committee that will advise on the Riondel water system. Any water system users who are interested in participating in this volunteer committee should send an email expressing interest to Area A Director, Garry Jackman. Public communication will be put up advising community residents.

9 CORRESPONDENCE

An email dated April 1, 2023, received from Lorne Jensen regarding concerns about the parking of RV's in front of houses on side streets has been received.

A discussion followed, including that safety and obstruction of maintenance are the only approaches one can take in the absence of bylaws, and Yellowhead Road and Bridge (YRB) has authority over roadways in Riondel and the north east shore area. To push for further movement on this issue, concerned residents can pose the question to MLA, Brittany Anderson, and inquire as to how the province is handling this problem.

10 AREA A DIRECTOR'S REPORT

Director Jackman provided the Commission with a verbal report, including that the Climate Action Plan has been released and there are upcoming public engagement meetings in Wynndel, Crawford Bay and other communities, although dates are not currently set. Residents are advised to look out for notices in the East Shore Mainstreet for meeting dates.

11 FINANCIAL REPORTS

The Revenue and Expense Report for April 2023 have been received. Notable items include the expense for painting in the Riondel Community Centre hallway, and both rentals and refuse are generating a good amount of revenue. There may be a need to for another refuse bin at the refuse station as they seem to be filling up quickly.

12 PUBLIC TIME

No public comment.

13 NEXT MEETING

The following Riondel Commission meeting will be held on June 6, 2023 at 7:00 pm.

14 ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Riondel Commission meeting be adjourned at 9:20 pm.

Carried

Digitally approved via email.

Gerald Panio, Chair

RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

- 1. The Riondel Commission support the basketball initiative proposed by Marshall Schurman and Indigo Cannon subject to liability review by Regional District Central Kootenay staff.*
- 2. The Riondel Commission support the East Shore Shed endeavours to modify heat, add dust collection and purchase a CNC machine.*
- 3. The Board approve the payment of the following funds from the Riondel Commission S209 2023 budget for 50% of the cleaning supplies for the floor scrubber:*

Senior`s Association \$150

- 4. To direct staff to prepare an amendment bylaw for Riondel Commission Bylaw No. 2759, 2023 to adjust the commission membership to include those who reside within the Riondel Fire Service area.*

THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.

Future Riondel Commission of Management Meetings

- 1. Insurance for Contents*
- 2. User Charges & fees*
- 3. Liability and insurance for activities on the outdoor court*
- 4. Irrigation for the Riondel Ball Field*
- 5. Electrical Issues at the Old Recreation Centre*