



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**RIONDEL COMMISSION OF MANAGEMENT
OPEN MEETING AGENDA**

**7:00 PM
April 4, 2023**

IN-PERSON MEETING LOCATION FOR HYBRID MEETING MODEL

The following location has been determined to hold the in-person meetings for Riondel Commission of Management:

**Location Name: Riondel Community Centre, Commission Office, Room #6
Location Address: 1511 Eastman Ave., Riondel BC**

The facility listed above will be able to accommodate the remote requirements for the meeting.

Meeting Link:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m6f2ed336b61f6443c5ebb48e6b626023>

Toll Free number: 1-844-426-4405

Meeting Number (access code): 2770 280 0001

COMMISSION/COMMITTEE MEMBERS

Commissioner G. Panio	Riondel	In-person/Remote
Commissioner N. Anderson	Riondel	In-person/Remote
Commissioner T. Wilkinson	Riondel	In-person/Remote
Commissioner J. Donald	Riondel	In-person/Remote
Commissioner G. Jackman	Director – Electoral Area A	In-person/Remote

MEMBERS ABSENT

STAFF

Lindsay MacPhee Administrative Assistant - Meeting Coordinator

_____ out of 5 voting Commission members were present – quorum was met.

1. CALL TO ORDER

Chair Panio called the meeting to order at [Time] p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the April 4, 2023 Riondel Commission of Management meeting, be adopted as circulated.

Carried

4. RECEIPT OF MINUTES

The March 7, 2023 Riondel Commission of Management minutes, have been received.

5. DELEGATE

Corporal Jan Ruefli from the Royal Canadian Mounted Police (RCMP) will engage with the Commission in a discussion on community issues and points of concern.

6. PUBLIC TIME

Commissioner Panio will call for questions from the public at _____ p.m.

7. OLD BUSINESS

7.1 Riondel Community Centre Roof Update

Chair Panio will provide the Commission with a verbal update on the Riondel Community Centre Roof tender.

7.2 Tip-It Bin Update

Chair Panio will provide the Commission with a verbal update regarding Tip-It Bin activities.

7.3 New Entrance Door

Chair Panio will provide the Commission with a verbal update regarding efforts towards installing a new entrance door in the Riondel Community Centre.

7.4 Painting of the Riondel Community Centre Hallway

Chair Panio will provide the Commission with a verbal update regarding efforts to paint the main hallway.

7.5 Media Lab Update

Chair Panio will provide the Commission with a verbal update regarding Media Lab activities in the Riondel Community Centre.

8. NEW BUSINESS

8.1 New Assistant Maintenance Person

Chair Panio will provide the Commission with a verbal report regarding the hiring of the new Maintenance Assistant person.

8.2 Services BC Mobile Office in Riondel Community Centre

Chair Panio will provide the Commission with a verbal report regarding a request from Services BC to rent the Activity Room on a monthly basis to provide local access to services.

9 CORRESPONDENCE

No correspondence.

10 AREA A DIRECTOR'S REPORT

Director Jackman will provide the Commission with a verbal report.

11 FINANCIAL REPORTS

The Revenue and Expense Report for March 2023 has been received.

12 PUBLIC TIME

The Chair will call for questions from the public at _____ p.m.

13 NEXT MEETING

The following Riondel Commission of Management meeting will be held on May 2, 2023 at 7:00 pm.

14 ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Riondel Commission of Management meeting be adjourned at [Time].

Carried



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**RIONDEL COMMISSION OF MANAGEMENT
OPEN MEETING MINUTES**

7:00 PM

March 7, 2023

IN-PERSON MEETING LOCATION FOR HYBRID MEETING MODEL

The following location has been determined to hold the in-person meetings for Riondel Commission of Management:

Location Name: Riondel Community Centre, Commission Office, Room #6

Location Address: 1511 Eastman Ave., Riondel BC

The facility listed above will be able to accommodate the remote requirements for the meeting.

Meeting Link:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m6f2ed336b61f6443c5ebb48e6b626023>

Toll Free number: 1-844-426-4405

Meeting Number (access code): 2461 031 5454

COMMISSION/COMMITTEE MEMBERS

Commissioner G. Panio	Riondel	In-person
Commissioner N. Anderson	Riondel	In-person
Commissioner T. Wilkinson	Riondel	In-person
Commissioner J. Donald	Riondel	In-person
Commissioner G. Jackman	Director – Electoral Area A	In-person

MEMBERS ABSENT

STAFF

Lindsay MacPhee Administrative Assistant - Meeting Coordinator

5 out of 5 voting Commission members were present – quorum was met.

1. CALL TO ORDER

Chair Panio called the meeting to order at 7:00 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved, that:

The Agenda for the March 7, 2023 Riondel Commission of Management meeting, be adopted with inclusion of items 7.9 Report on Finance Session, 8.8 Water Fountain, 8.9 Media Lab Update, 8.10 Sandwich Board, 8.11 Insurance for Contents, and 8.12 Landscaping Suggestion.

Carried

4. RECEIPT OF MINUTES

The February 7, 2023 Riondel Commission of Management minutes, have been received.

5. DELEGATE

No delegate.

6. PUBLIC TIME

No public comment.

7. OLD BUSINESS

7.1 Riondel Commission of Management – Commission Appointments

MOVED and Seconded,
AND Resolved, that it be recommended to the Board:

That the Board appoint the following individuals to the Riondel Commission of Management for a term to end December 31, 2024:

Will Morris Riondel

Carried

7.2 Emergency Preparedness Update

Commissioner Wilkinson provided the Commission with a verbal update on Emergency Preparedness plans for the Community of Riondel, including that a meeting with Mary Anne Russel and Wanda Virgin was held to draft a questionnaire that will be distributed to community residents regarding emergency preparedness and the library may be used as a collection point for responses.

7.3 Riondel Community Centre Roof Tender

Chair Panio provided the Commission with a verbal update regarding the Riondel Community Centre roof tender, including that there are five bids on the new roof tender with no clear indication of what costs will be.

7.4 Waste Management Changes

Chair Panio led a discussion on additional monitoring of the Tip-It bin, including that increased attendant monitoring will lead to additional costs to the service and a complex labour situation. Commissioners will volunteer to provide periodical monitoring of the bins. Chair Panio will draft a public notice advising against abuse of the service and consequences if continued. At a future meeting, the Commissioners will need to decide if an increase in garbage sticker fees will be needed to offset a district-wide increase in tipping fees.

7.5 Community Planning Information

Chair Panio guided the Commissioners and public through the Community Planning information provided on the RDCK website, under the Services rubric on the RDCK home page. The Community Planning tab links to outlines of the Community Planning Process, examples of recent planning sessions in various locations, and records of Community Plans currently in place. RDCK staff will, at some point in the near future, schedule planning sessions to include Area A.

7.6 Invitation to the RCMP

Chair Panio provided the Commission with a verbal update regarding extending an invitation to the RCMP to attend a Riondel Commission of Management meeting, including that Staff Sergeant Brandon Buliziuk has been contacted and he advised that a representative will attend the April 4 Riondel Commission of Management meeting. He also expressed interest in meeting with the Commission himself.

7.7 New Entrance Door

Commissioner Anderson provided the Commission with a verbal update on a new quote received for a wheelchair accessible door for the Riondel Community Centre entrance way, including that the design for the entrance door has been redrawn to be a single door with push button access and a quote has been requested.

7.8 Enlargement of Boulevard

Chair Panio provided the Commission with a verbal update regarding his meeting with Shane Biddles from Yellowhead Road & Bridge (YRB) about enlarging the Boulevard in front of Ro Neighborhood Coffee, including that a meeting with Shane was scheduled for the morning that the power went out and this meeting is being rescheduled.

7.9 Report on Public Budget Meeting

Chair Panio provided the Commission with a verbal report regarding the March 1, 2023 Public Budget meeting, including that Yev Malloff, Chief Financial Officer, General Manager of Finance, IT & Economic Development, presented the Financial Plan for East Shore Area A North and notable items included:

- The average assessment increase for the whole area is 16%, whereas Riondel is 31%
- 15%-17% tax increase in Riondel due to increase in assessment value
- Average assessment increase for last 7 years was 7% a year
- A 10% increase in tipping fees means Riondel could raise tag fees to \$3.25/bag
- 20% increase in drainage budget
- \$36,000 set aside for upgrades on private property drainage
- 5% increase in water rate

8. NEW BUSINESS

8.1 Bylaw 2858: Regional District of Central Kootenay Drainage, Water and Wastewater System Community Advisory Committee (For Information)

The Regional District of Central Kootenay Drainage, Water and Wastewater System Community Advisory Committee Bylaw No. 2858, 2023 was adopted by the RDCK Board of Directors at the February 16th, 2023 Board meeting, has been received for information.

Chair Panio provided an outline of the Committee framework including that the Committee requires a minimum of three, and maximum of six, individuals who are obligated to meet once annually, but could meet more often at their discretion and no quorum is needed. Director Jackman is not on the Committee but encouraged to be involved. Chair Panio will draft a public notice to notify residents of the opportunity to join the Committee.

8.2 Bylaw 2759: Riondel Commission

The Riondel Commission Bylaw No. 2759, 2023 will be brought forward to the March 16, 2023 Board meeting for adoption and seeking the Commissions support.

Chair Panio led the Commission in a review of the bylaw's contents, including that the removal of the Water Service from the Commission's purview is the biggest change.

MOVED and seconded,

AND Resolved, that it be recommended to the Board:

That the Riondel Commission of Management support the Board adopt Riondel Commission Bylaw No. 2759, 2023.

Carried

8.3 Painting of the Riondel Community Centre Hallway

Chair Panio provided the Commission with a verbal report regarding painting the main hallway in the Riondel Community Centre, including that Maintenance Person, Evan Salmon, has done some patching, and a local artist has expressed interest in doing an art show. The art group is willing to take down their work on display so it can be painted prior to the art show. A work bee is scheduled for Thursday March 23, 9:00 am.

8.4 Upgrade of Community Centre Lighting

Chair Panio provided the Commission with a verbal report regarding a suggestion to upgrade the lighting in the Riondel Community Centre to LED lights, including that the consideration needs to be made for the number of hours the lights are used which will directly impact how quickly the energy efficiency savings are recouped. More research is needed to determine if a switch to LED lighting justifies the costs and labour time involved.

8.5 Sunday Social Days in Community Centre

Chair Panio provided the Commission with a verbal report regarding a request from the Better at Home Program to rent the Activity Room (Seniors Room) on for a weekly community social event with food and beverages offered by donation, including that the event will be run on Sundays during the month of March and then moved to Saturdays in

April. A rental system has been established with the Seniors Association to streamline bookings for the room.

8.6 Friday Night Potluck & Activities in Activity Room (Seniors Room)

Chair Panio provided the Commission with a verbal report regarding a rental request for a weekly rental of the Activity Room (Seniors Room) for a community potluck and games night, including that this activity will take place every other Friday.

8.7 Live Music & Dancing in the Auditorium

Chair Panio provided the Commission with a verbal report regarding a request to rent the auditorium for live music and dancing in the summer, including that a summer resident has expressed interest in renting the auditorium for live music and dancing on occasion during the summer.

8.8 Water Fountain,

Chair Panio provided the Commission with a verbal report regarding the Community Centre water fountain, including that Maintenance Person, Evan Salmon, asked about hooking up the hallway fountain for public use and there is a water fountain in the Recreation Centre that can be used.

8.9 Media Lab Update

Chair Panio provided the Commission with a verbal update regarding the Media Lab, including that Maintenance Person, Evan Salmon, has a group of volunteers willing to run the media lab on a regular basis. The Media Lab will be open for a Mother's Day Tea and Evan will be taking portrait photographs.

8.10 Sandwich Board

Chair Panio provided the Commission with a verbal report regarding purchase of a sandwich board, including that it might be a worthwhile item to advertise special events and the Men's Shed group will be asked if they would be able to make one.

8.11 Insurance for Contents

Chair Panio provided the Commission with a verbal report regarding insurance for contents of the Riondel Community Centre, including that the Regional District of Central Kootenay insures only contents that they own and that nothing in the Library, Media Lab, Activity Room (Seniors Room) or Band Room is covered. Nancy Schmaus is looking into how much it would cost to insure contents of the Activity Room (Seniors Room).

8.12 Landscaping Suggestion

Chair Panio provided the Commission with a verbal report regarding landscaping, including that Maintenance Person, Evan Salmon, will purchase seeds and perennials for planting outside the Riondel Community Centre at a cost of approximately \$200.

9 CORRESPONDENCE

No correspondence.

10 AREA A DIRECTOR'S REPORT

Director Jackman provided the Commission with a verbal report, including that he will inquire about the \$36,000 for private land drainage works as outlined in the Public Budget presentation. The draft revised Budget should be completed on Thursday and changes to Area A Regional Parks are driving up service costs more than in any other Area, including the work to be done on backstop in Riondel Regional Park. Director Jackman will apply for a change in the scope of the grant to do Regional Parks work and ease the effects on taxation. The boost in local assessment values means the area will shoulder more cost and he will push for the recent allocation of provincial government funds to the RDCK to go to electoral rural areas as a contribution allowance to be spread out to services over 3 years to ease taxation.

11 FINANCIAL REPORTS

The Revenue and Expense Report for February 2023 have been received.

12 PUBLIC TIME

The Chair called for questions from the public at 8:58 p.m.

A resident expressed concerns about there being no recycling collection services on holiday Mondays during long weekends and there is no option to have it open on Tuesday due to staffing logistics, however Crawford Bay is open and can be used. In addition, the glass return window was not open after a long weekend, which could have been due to a number of factors including simple oversight, backlog, or frozen locks.

13 NEXT MEETING

The following Riondel Commission of Management meeting will be held on April 4, 2023 at 7:00 pm.

14 ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Riondel Commission of Management meeting be adjourned at 9:03 pm.

Carried

Digitally approved via email.

Gerald Panio, Chair

RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

- 1. That the Board appoint the following individuals to the Riondel Commission of Management for a term to end December 31, 2024:*

Will Morris
Carried

Riondel

- 2. That the Riondel Commission of Management support the Board adopt Riondel Commission Bylaw No. 2759, 2023.*

THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.

Future Riondel Commission of Management Meetings

- 1. Invitation to the RCMP*
- 2. New Entrance Door*
- 3. Roof Tender*
- 4. Insurance for Contents*