



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**Riondel Commission of Management
OPEN MEETING AGENDA**

**7:00 pm
August 2, 2022**

IN-PERSON MEETING LOCATION FOR HYBRID MEETING MODEL

The following location has been determined to hold the in-person meetings for the Riondel Commission of Management:

**Location Name: Room #6, Riondel Community Centre
Location Address: 1511 Eastman Ave., Riondel BC**

The facility listed above will be able to accommodate the remote requirements for the meeting.

Meeting Link:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m34c6f0b1b8807414c2f6c3d8067b397c>

Toll Free Number: 1-844-426-4405

Meeting Access Code: 2461 031 5454

COMMISSION MEMBERS

Commissioner Panio	Riondel
Commissioner Wallace	Riondel
Commissioner Anderson	Riondel
Commissioner Wilkinson	Riondel
Commissioner Cursons	Riondel
Commissioner Donald	Riondel
Commissioner Jackman	Director – Electoral Area A

MEMBERS ABSENT

STAFF

Lindsay MacPhee Administrative Assistant – Meeting Coordinator

1. CALL TO ORDER

Chair Panio will call the meeting to order at [Time] p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous Peoples within whose traditional lands we are meeting today

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the August 2, 2022 Riondel Commission of Management meeting, be adopted as circulated.

Carried/Defeated/Referred

4. RECEIPT OF MINUTES

The July 5, 2022 Riondel Commission of Management minutes, have been received.

5. DELEGATE

No Delegate.

6. PUBLIC TIME

The Chair will call for questions from the public at _____ p.m.

7. OLD BUSINESS

7.1 Emergency Preparedness Update

Commissioner Wilkinson will provide the Commission with a verbal update regarding emergency preparedness plans for the community of Riondel.

7.2 Update on Fitness Space Proposal

Commissioner Wilkinson will provide the Commission with a verbal update regarding the proposed fitness space for the Riondel Community Centre.

7.3 Men's Shed Update

Chair Panio will provide the Commission with a verbal update regarding the Men's Shed activities.

7.4 Riondel Community Centre Roof Update

Chair Panio will provide the Commission with a verbal update regarding renovations of the Riondel Community Centre roof.

7.5 Camera Surveillance Update

Chair Panio will provide the Commission with a verbal update regarding plans to install surveillance equipment.

7.6 Update on Arbor

Chair Panio will provide the Commission with a verbal update regarding the refinishing of the arbor outside the Riondel Community Centre.

7.7 Report on Playground Clean-up

Chair Panio will provide the Commission with a verbal update on the volunteer playground clean-up effort.

7.8 Update on Riondel Road North

Chair Panio will provide the Commission with a verbal update on communications with Jack Lesnik regarding Riondel Road North.

7.9 Derelict Vehicle Update

Chair Panio will provide the Commission with a verbal update on the removal of derelict vehicles.

8. NEW BUSINESS

8.1 Getting the Message out Protocol

Chair Panio will provide the Commission with a verbal report regarding a public communications strategy to increase reach.

8.2 Outdoor Movie Theatre for Summer Season

Chair Panio will provide the Commission with a verbal report regarding a proposed outdoor movie theatre.

8.3 Repair of Tennis Court

Chair Panio will provide the Commission with a verbal report regarding plans to improve the outdoor tennis court.

8.4 Municipal Insurance Association Option

Chair Panio will provide the Commission with a verbal report regarding a potential insurance option for community events and activities.

8.5 Riondel Days Review

Chair Panio will provide the Commission with a verbal report regarding the activities and events of Riondel Days.

8.6 Media Lab Update

Chair Panio will provide the Commission with a verbal report regarding the progress on opening the media lab up to the public.

8.7 Lock Changes at Circle of Friends

Chair Panio will provide the Commission with a verbal report regarding the lock changes on the Circle of Friends Building.

9. CORRESPONDENCE

No Correspondence.

10. AREA A DIRECTOR'S REPORT

Director Jackman will provide the Commission with a verbal report.

11. FINANCIAL REPORTS

Chair Panio will provide the Commission with a verbal report on Commission expenses and revenues for July 2022.

12. PUBLIC TIME

The Chair will call for questions from the public at _____ p.m.

13. NEXT MEETING

The next Riondel Commission of Management meeting is scheduled for September 6, 2022 at 7:00 pm.

14. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Riondel Commission of Management meeting be adjourned at [Time].

Carried/Defeated/Referred



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**Riondel Commission of Management
OPEN MEETING MINUTES**

**7:00 pm
July 5, 2022**

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COMMISSION MEMBERS

Commissioner Panio	Riondel
Commissioner Wallace	Riondel
Commissioner Anderson	Riondel
Commissioner Wilkinson	Riondel
Commissioner Cursons	Riondel
Commissioner Donald	Riondel
Commissioner Jackman	Director – Electoral Area A

MEMBERS ABSENT

STAFF

Lindsay MacPhee Administrative Assistant – Meeting Coordinator

1. CALL TO ORDER

Chair Panio called the meeting to order at 7:03 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous Peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the July 5, 2022 Riondel Commission of Management meeting, be adopted with the inclusion of items 8.5 Monitoring of Tagged Garbage and 8.6 Riondel Road North.

Carried

4. RECEIPT OF MINUTES

The June 7, 2022 Riondel Commission of Management minutes, have been received.

5. DELEGATE

No Delegate.

6. PUBLIC TIME

No Public.

7. OLD BUSINESS

7.1 Emergency Preparedness Update

Commissioner Wilkinson provided the Commission with a verbal update regarding emergency preparedness plans, including that an agreement has been received from Western Pacific Marine to access the Galena Bay wharf; Steve Baxter, Regional Marine Manager, also identified the Riondel Campground as an access point for the M.V. Balfour to unload heavy equipment if needed. The Emergency Preparedness Public Meeting is on July 16, 2022 at 2:00 pm, in the Riondel Community Centre auditorium.

7.2 Men's Shed Update

Chair Panio provided the Commission with a verbal update regarding the Men's Shed activities, including that the workshop is mostly set up and the group has completed two picnic tables for the campground. Improvements to the basement will continue, including the completion of a lounge area, installation of flooring, refinishing of the bathroom, and painting.

7.3 Update on Fitness Space Proposal

Commissioner Wilkinson provided the Commission with a verbal update regarding the proposed fitness space for the Riondel Community Centre, including that cost of insurance is the biggest obstacle at this time. Commissioner Wilkinson will look into Sport BC to determine if more affordable insurance options are available. It may be possible to procure some of the old fitness equipment from the Creston & District Community Complex. A possible location for the equipment is the auditorium stage.

7.4 Possible Amendment to Confined Space Motion

Chair Panio provided the Commission with a verbal update regarding the information used to form the June 7, 2022 motion to finance the improvement of the confined space area and

possible amendment to that motion, including that increased costs likely mean that the costs from the previous quote are outdated and will cost more.

MOVED and Seconded,

And Resolved, that it be recommended to the Board, that:

The June 7, 2022 motion to approve the payment of funds from the Riondel Commission of Management S209 2022 budget for the installation of ventilation in the basement crawl space be amended by changing:

Riondel Service Area – S209

Turlock Electrical Contracting - labor and materials not exceeding \$2,500

To

Riondel Service Area – S209

Turlock Electrical Contracting - labor and materials not exceeding \$3,000

Carried

7.5 Camera Surveillance

Chair Panio provided the Commission with a verbal update regarding the installation of cameras, including that Evan Salmon has installed one camera, and several may be installed, including signage saying that the area is under surveillance. It may be helpful to reach out to community members asking them to report any vandalism they have experienced. There was an unauthorized access afterhours to the auditorium, with spillage on the floor and theft of a fire extinguisher.

7.6 Update on Architect & Energy Survey

Chair Panio provided the Commission with a verbal update regarding the architect and the energy survey, including that Nelson Roca is on holiday until July 25 and has not completed the tender on the roof. Funds from the Community Work Grant can be accessed and made available via a Board decision on August 18, 2022. Harmony Engineering has requested information to complete the energy survey, Chair Panio will digitize some of the old files on the Community Centre and forward the information to the engineering firm.

7.7 Update on Arbor & Riondel Community Centre Landscape Work

Chair Panio provided the Commission with a verbal update on work done on the arbor and around the Riondel Community Centre building, including that since Jed Bowen has started refinishing the arbor someone has vandalized the structure, breaking one of the boards. Eowyn Lawrence-Fry has been doing the landscaping work around the Riondel Community Centre.

7.8 Update on Ball Tournament & Camper Parking at Ball Diamond

Commissioner Wilkinson provided the Commission with a verbal update regarding the ball tournament and the request for additional camping space, including that the camping behind the Riondel Recreation Centre has been approved for campers and tents by the Regional District of Central Kootenay (RDCK), however there is a lack of leadership in organizing the ball tournament putting the event in question. Riondel Days does not yet have insurance at this time, which was requested for back in April.

8. NEW BUSINESS

8.1 Drainage Survey with Yellowhead Road and Brick (YRB)

Chair Panio provided the Commission with a verbal report regarding a drainage survey with Shane Biddles from YRB, including that responsibility for the permanent repair to the sinkhole between Russel Ave. and Ainsworth Ave. is difficult to assign because of the overlap of jurisdiction between YRB and the RDCK. There is some concern about a blockage in the culvert and drainage on McGarvey St., and some private ditching on Davie St.

8.2 Conversation with MLA Brittany Anderson Regarding Derelict Vehicles

Chair Panio provided the Commission with a verbal report regarding a conversation with MLA Brittany Anderson on the removal of derelict vehicles, including that she has indicated there likely will be no help from the province.

MOVED and seconded,

And Resolved, that it be recommended to the Board:

That the Riondel Commission of Management support a Community Cleanup Fund of \$1500 in 2022 for the clean-up of derelict vehicles.

Carried

Commissioner Wallace volunteered to contact owners of some derelict vehicles to see if they would like to take advantage of Commission support for vehicle removal.

8.3 Playground Clean-Up

Chair Panio provided the Commission with a verbal report regarding organizing a work party to clean up the playground, including that a work party of three to four people is needed to weed and clean up the playground. A sign will be posted for community members to come and join the work party to be held Thursday July 14, 2022 at 9:00 am.

8.4 Review of Building Committee Discussion

Chair Panio provided the Commission with a verbal report regarding the Building Committee discussion from their July 7 meeting, including that the phased proposal for the building will be revised and sent out for review once completed.

8.5 Monitoring of Tagged Garbage

Chair Panio provided the Commission with a verbal report regarding a complaint received about the lack of monitoring of tagged garbage. Chair Panio will contact appropriate staff to address the issue.

8.6 Riondel Road North

Chair Panio provided the Commission with a verbal report regarding an email from Ross Shears indicating that YRB did not paint the line on the road north of Riondel. Chair Panio will forward the email to Jack Lesnik to respond. Director Jackman will arrange another tour with Jack Lesnik to review points of concern.

9. CORRESPONDENCE

No Correspondence.

10. AREA A DIRECTOR’S REPORT

Director Jackman provided the Commission with a verbal report, including that he is in conversation with Area B & C Directors to build a framework for an animal control contract for the East Shore and Creston areas. This will include a compound in Creston with a contract for targeted responses to problem animals that are dangerous or aggressive, based on complaints.

11. FINANCIAL REPORTS

Chair Panio provided the Commission with a verbal report on Commission expenses and revenues for June 2022, notable items include the reasonable tractor repair, landscaping, and grounds work, and pretty substantial refuse revenue.

12. PUBLIC TIME

No public.

13. NEXT MEETING

The next Riondel Commission of Management meeting is scheduled for August 2, 2022 at 7:00 pm.

14. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Riondel Commission of Management meeting be adjourned at 8:28 pm.

Carried

Digitally approved via email

Gerald Panio, Chair

RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

- The June 7, 2022 motion to approve the payment of funds from the Riondel Commission of Management S209 2022 budget for the installation of ventilation in the basement crawl space, be amended by changing:*

Riondel Service Area – S209

Turlock Electrical Contracting - labor and materials not exceeding \$2,500

To

Riondel Service Area – S209

Turlock Electrical Contracting - labor and materials not exceeding \$3,000

- That the Riondel Commission of Management support a Community Cleanup Fund of \$1500 in 2022 for the clean-up of derelict vehicles.*

STAFF DIRECTION

1. *Nil.*

THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.

Future Riondel Commission of Management Meetings

1. *Fitness Space insurance and location*
2. *Architect and Energy Survey*
3. *Emergency Preparedness*

Lindsay MacPhee

From: Panio Gerald <gpanio@bluebell.ca>
Sent: Wednesday, June 15, 2022 9:11 PM
To: Angela Lund
Cc: Jenna Chapman; Lindsay MacPhee
Subject: Re: TIME SENSATIVE - RCM - Meeting Minutes

CAUTION This email originated from outside the organization. Please proceed only if you trust the sender.

Hi Angela,

My apologies. My wife and I are in Victoria at the moment, and I'm only checking my emails early in the morning and in the evening.

I approve the minutes submitted by Lindsay.

Gerald

On Wed, Jun 15, 2022 at 3:49 PM Angela Lund <ALund@rdck.bc.ca> wrote:

Hello,

I wanted to let you know that I did not receive approval from the Chair prior to my cut off for the addenda. I will be removing Riondel Commission minutes from the Board addenda and will add them to the July Board agenda for approval. The recommendation in regards to the water tank will need to wait until after the Board approves the recommendation in July.

Thank you,

Angela Lund | Deputy Corporate Officer

Phone: 250.352.8160

From: Jenna Chapman <JChapman@rdck.bc.ca>
Sent: June 15, 2022 12:19 PM
To: 'Panio Gerald' <gpanio@bluebell.ca>
Cc: Angela Lund <ALund@rdck.bc.ca>; Lindsay MacPhee <LMacPhee@rdck.bc.ca>
Subject: TIME SENSATIVE - RCM - Meeting Minutes
Importance: High

Good Afternoon Gerald,

Can you please approve the attached minutes for Board Inclusion as I know Lindsay asked for there to be a place holder on the Board Agenda so we could include these minutes.

Thank you so much and if you are to have any questions, please do not hesitate to contact me.

Jenna Chapman | Administrative Coordinator – Community Services

Regional District of Central Kootenay

Phone: 250.352.8195 |

rdck.ca